

ASHBY ST MARY PARISH COUNCIL

Meeting on Wednesday 23 January 2008 at 7.45 pm at Ashby and Thurton Village Hall
MINUTES

Present: Robert Todd (Chairman), Peter Wright, Carol Powell and Terry Kitt,

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor,
Derek Blake, District Councillor.

1. Apologies

Apologies were received from Mark Rolph, Sarah Cook and Edgar Hoddy.

2. Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3. Minutes of the meeting held on 22 November 2007

The minutes, which had been circulated previously, were approved and signed by the Chairman.

4. Matters Arising

There were no matters arising, which were not covered by the Agenda.

5. Correspondence (tabled separately)

Planning Training at SNC Long Stratton
GNDP Validation checklist for planning

6. Finance

Payment Table

31.12.07	Balance of current account		£1,974.83	
	Balance of savings account		£ 500.00	£ 2,474.83
Receipts				
		Add	£ 0.00	
		Balance	SubTotal	£ 2,474.83
Payments				
23/01/08	Ashby Thurton PFC	100213	£ 7.00	
23/01/08	L Gray Clerk Salary & Exp	100214	£ 289.58	
		Subtract	Total	£ 296.58
	New Balance			£ 2,178.25

The payment table was proposed by Terry Kitt, seconded by Carol Powell and agreed unanimously

7. Planning Applications

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2006/2666 11.12.06	Land to rear of Hill House Cottages, Mill Road, Ashby St Mary Proposed new single storey dwelling	Approve	Approved with Conditions
2007/2672 18.12.07	16 St Marys Road, Ashby St Mary Single storey shed	Approve	
2007/2727 28.12.07	6 Mill Common, Ashby St Mary Erection of side and rear extensions and internal alterations	Approve	

8. Standing Orders Update

Mark Rolph and Terry Kitt had reviewed and updated the standing orders. These will be issued shortly.

9. Annual Parish Meeting Planning

There was a discussion regarding the content of the flyer to be distributed to all residents in Ashby St Mary. It was agreed to include the first page of the Web site on the front cover. Terry Kitt would review the Parish Plan and Robert Todd as Chairman would include a piece.

10. Report from Representative on Village Hall Committee

Terry Kitt attended the recent meeting and made the following points. Each booking of the Village Hall requires telephone confirmation. A check list for hiring the Village Hall will be provided to hirers. Councillors discussed paying for the hire of the Village Hall on an annual basis, the clerk will investigate. Councillors also discussed the Family Fun Weekend scheduled to take place in June. The Parish Council would like to extend their help and support to this event and applaud the efforts of Karen Bonsell the organiser for all her hard work. A prize for the event will be discussed at the next meeting.

11. Web Site

The Web site now requires updating and the Clerk will contact Mark Rolph.

12. Homewatch

Kevin Nightingale, Police Community Support Officer from Loddon attended the meeting. PCSO Nightingale explained the Safer Neighbourhood team in Loddon included 3 PCSO's and one Police officer. The Sergeant, Jo Warmsley is based at Poringland. The PCSO team work from 8am to midnight every day of the week including weekends and are contactable via the non emergency telephone number 0845 456 4567 as well as the emergency telephone number 999. PCSO Nightingale endeavours to patrol each village at least twice a week either in a high visibility car or on foot. There had been only 2 reported crimes in the Village in the last 3 months but PCSO Nightingale warned residents to take care of Heating Fuel, Scrap Metal and Diesel as theft of these items were on the increase. It was agreed to place a link to the local police web site on the Ashby St Mary web site and the Safer Neighbourhood Team would communicate with Carol Powell regarding information for Homewatch. Robert Todd invited PCSO Nightingale to attend the Annual Parish Meeting of Ashby St Mary in April.

13. Public Consultation and Reports from County and District Councillors

The Unitary bid and Local Government re-organisation is ongoing.

Report from Adrian Gunson, County Councillor

Thurton School building project is ongoing and progressing well

Hobart High School All Weather Pitch, the electrical supply is connected and the pitch is being used in the evenings and at weekends.

Hellington Corner road surface hatching will be enhanced with a pink coloured surface.

Speed Limit on A146, the proposed 50mph speed limit between Highways Nurseries and the Slade turning to Alington is being advertised at present.

Claxton Church Lane had been closed by BT

Claxton Drainage problems are being investigated by the Environment Agency.

Arts funding, there had been a redistribution of funds relating to the Arts resulting in Creative Arts East funding to be cut.

Points reported to Adrian Gunson

- a. Pot hole on A146 outside Highways Nurseries.
- b. Mill Common drainage problems at the bottom of the hill.

- c. Hellington Corner, Slippery Road Surface Sign, these signs have been erected after resurfacing work had taken place due to the reduction in skid resistance on the new road surface.

Report from Derek Blake, District Councillor

Identity Theft from details on South Norfolk Web site relating to planning applications. South Norfolk will be reviewing the information contained on the site.

Local Development Framework, more information had been made available recently at an open session in Loddon. Land owners are being contacted again to see if their land is still available for redevelopment.

Parish Plan, South Norfolk planners will refer to Parish Plans when considering available land for the Local Development Framework

14. Other Matters for future agendas and items for information

Apologies of absence had been received from Robert Todd, Terry Kitt and Peter Wright for the next meeting. Please can councillors review their diaries and confirm they can attend the next meeting on 20 March 2008. If the meeting needs to be changed the Clerk will contact Councillors accordingly.

15. Date of next meeting 20 March 2008

The meeting closed at 9.35pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 20 March 2008 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Mark Rolph, Carol Powell, Sarah Cook and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor,

Robert Todd the Chairman was absent; Mark Rolph was proposed for Chairman of the meeting by Sarah Cook, seconded by Carol Powell and unanimously accepted. There were no other proposals and Mark Rolph accepted the role of Chair for the meeting.

1. Apologies
Apologies had been received from Robert Todd (Chairman), Peter Wright, Terry Kitt and Derek Blake, District Councillor.
2. Declaration of Interest
There were no declarations of interest relating to items on the Agenda.
3. Minutes of the meeting held on 23 January 2008
The minutes, which had been circulated previously, were approved and signed by the Chairman.
4. Matters Arising
There were no matters arising, which were not covered by the Agenda.
5. Correspondence (tabled separately)

Warning signs for Early Life Skidding of New Surfaces, relating to the new road surface and skid signs at Hellington Corner. The Parish Council had received a copy of a letter sent to Terry Kitt. Adrian Gunson also reported the Senior Highways Engineer report had also been sent to Terry.

Car Park Charging Review in Loddon. A letter detailing the proposed charging scheme to be introduced in Loddon effective from October 2008 was read to Councillors and included the following details;

- a. A free period of one hour parking
- b. Community Groups such as Loddon Parish Council could negotiate to increase the free period to two hours.
- c. Charges increase for parking beyond one hour.
- d. The system of resident and regular-user permits being kept and blue badge holder continuing to park free of charge. Visitors to GP surgeries to use the one hour free parking.
- e. No charges for parking on Sundays or Bank Holidays. Charges to apply between 8am and 6pm, Monday to Saturday.

Adrian Gunson reported sending a letter opposing the scheme and detailed the reasons for the opposition for Councillors. After a discussion it was agreed a letter would be sent to John Fuller the leader of South Norfolk and Colin Gould the Local District Member for Loddon opposing the proposed charges. Adrian Gunson had the results of a recent survey of daily parking activities on the Church Plain car park in Loddon. All day parking 5-7 cars, Residents 15-17cars, Staff for businesses and the Surgery 17-20 cars.

Councillors conceded that if an all day charge was imminent then the charge should be realistic to discourage all day parking or for the District Council to provide an additional Car Park in Loddon.

6. Finance

- a Payment Table proposed by Edgar Hoddy seconded by Sarah Cook and agreed unanimously.

29.02.08	Balance of current account		£1,537.46	
	Balance of savings account		£ 500.00	£ 2,037.46
Receipts				
		Add	£ 0.00	
		Balance	SubTotal	£ 2,037.46
Payments				
20.03.08	Audit Commission	100215	£ 58.75	
20.03.08	1&1 Internet Ltd Via M Rolph	100216	£ 28.06	
20.03.08	SNDC Dog bin servicing	100217	£ 60.30	
20.03.08	Ashby Thurton PFC Room Hire	100218	£ 27.00	
		Subtract	Total	£ 174.11
	New Balance			£ 1,863.35

- b Appointment of Internal Auditor.

Chris Dix was proposed by Mark Rolph seconded by Carol Powell and agreed unanimously.

- c Raffle prize for the Fun Day.

The Clerk had contacted the organisers to establish the type of Raffle Prizes required for the event. Councillors discussed various options but agreed on spending £50.00 on a Food Hamper style Prize. Proposed Carol Powell seconded Sarah Cook and agreed unanimously.

7. Planning

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2007/2672 18.12.07	16 St Marys Road, Ashby St Mary Single storey shed	Approve	Approved
2007/2727 28.12.07	6 Mill Common, Ashby St Mary Erection of side and rear extensions and internal alterations	Approve	Approved
2008/0156 25.01.08	16 Foxglove Close, Ashby St Mary, Single storey extension to south side of property	Approve	

8. Standing Orders – Update

Mark Rolph will contact Terry Kitt shortly for the copy to be issued to the Councillors.

9. Annual Parish Meeting Planning

Mark Rolph will not be able to attend the Annual Parish Meeting but will submit a report for both the finances and the Web site. Carol Powell agreed to present a report of the Homewatch Scheme in Ashby at the Annual Parish Meeting.

10. Report from Representative on Village Hall Committee

Terry Kitt had sent a report from the recent meeting that included the following points. The Village Hall has a flat roof damaged through recent gales; temporary repairs had been carried out and are now awaiting a survey of damage and costs of remedial works. Grants to insulate the roof and wall insulation is also being assessed.

11. Web Site

The Clerk had now received training on the Web site with Mark Rolph. Recently the site had been updated and the problems experienced opening maps and the Parish Plan had now been resolved.

12. Homewatch

PCSO Donna Boggis and Chris Rose attended the meeting and brought the following points to Councillors attention:

Crime in Ashby; In the last three months there had been no reported crime. 3 residents had used the non emergency line to report an abandoned vehicle, a tree obstructing the highway and a child had rang 999 by mistake.

SNAP Safer Neighbourhood Action Panel Meeting. These meetings are held locally for residents to voice their concerns relating to their communities. The priority at present is to address the antisocial behaviour in Loddon and Chedgrave and speeding on A143. PCSO's continue to work with the young people of Loddon and Chedgrave to identify their needs. Youth Leaders are required to help run a new Youth Club due to be set up soon. Recent consultation should result in a Youth Shelter being provided shortly. PCSO's reported the antisocial behaviour in Ditchingham had been addressed to both the young peoples and the communities' satisfaction.

13. Public Consultation and Reports from County and District Councillors

Report from Adrian Gunson, County Councillor

Thurton School building project continuing well. The school was under review by Ofsted but had successfully addressed and improved these issues.

Resurfacing of A146. The stretch between the 40mph signs in Thurton to be resurfaced shortly. Patching of the road to be undertaken between Hellington and Yelverton.

Hobart High School had been placed 28th in the Country and 1st in Norfolk for its value added results for 11 to 14 year olds.

Arts Council Funding, recently funding was removed, Arts East have negotiated new arrangements for funding.

Local Government Review, Norwich recently wanted unitary status but this could not be sustained on the existing boundaries. Now local government is moving toward unitary authorities and the Boundary Committee are presently reviewing potential scenarios.

Waste Mineral Sites. Consultation is at present on going but no sites close to Ashby St Mary were identified. The nearest site identified was opposite the Feathers Pub on the A146.

14. Other Matters for future agendas and items for information

No matters were discussed.

15. Date of next meeting 22 May 2008

The meeting closed at 9.35pm

Annual Parish Meeting
24 April 2008
Ashby and Thurton Village Hall
7.45pm

All residents are invited to come and meet with
Parish, District and County Councillors
informally over a glass of wine.

We look forward to meeting you on the 24 April 2008.

ASHBY ST MARY PARISH COUNCIL

Annual General Meeting Thursday 22 May 2008 at 7.45 pm at
Ashby and Thurton Village Hall

MINUTES

Present: Carol Powell, Mark Rolph, Terry Kitt, and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, and 1 Member of Public.

Annual General Meeting

1. Appointment of Chairman

Robert Todd was proposed by Terry Kitt and seconded by Carol Powell and agreed unanimously. Robert Todd had confirmed previously he would continue to stand as Chairman, as no further nominations were offered, Robert was duly elected. The acceptance of office form will be completed at the next meeting.

2. Appointment of Vice-Chairman

Peter Wright was proposed by Mark Rolph and seconded by Terry Kitt and agreed unanimously. Peter Wright had confirmed previously he would continue to stand as Vice Chairman, as no further nominations were offered, Peter was duly elected. The acceptance of office form will be completed at the next meeting.

3. Declaration of Interest – All Councillors Present

All councillors present completed and return the Register of Interest forms

4. Standing orders annual review

Mark Rolph and Terry Kitt had reviewed the model Standing Orders and tailored the contents to reflect Ashby St Mary Parish Council. After a discussion the new Standing Orders were formally adopted along with the annexed Code of conduct and financial Standing Orders. Proposed Terry Kitt seconded Mark Rolph.

Parish Council Meeting

1. Apologies

Received from Robert Todd, Peter Wright, Sarah Cook and Derek Blake, District Councillor

1a Election of Chairman for the meeting.

Mark Rolph was proposed for Chairman of the meeting by Terry Kitt, seconded by Carol Powell and unanimously accepted. There were no other nominations and Mark Rolph accepted the role of Chair for the meeting.

2. Declaration of Interest

There were no declarations of interest relating to items on the Agenda

3. Minutes of the meeting held on 20 March 2008.

The minutes, previously circulated, were approved and signed by the Chairman.

4. Matters Arising

Warning Signs for Early life skidding on new surfaces, to be discussed with Adrian Gunson.
Fun Day Hamper, the clerk brought along, for Councillors to see, the hamper which would be presented to the Village Hall Committee as a raffle prize for the Fun Weekend Event.

5. Finance

A Payment table and Balance of Accounts

Receipts				
30.04.08	Balance of current account		£1,401.58	
	Balance of savings account		£ 500.00	£ 1,901.58
15.04.08	VAT Return		£ 30.71	
30.04.08	Precept		£1,000.00	
01.05.08	Bank Interest		£ 4.73	
		Add		£ 1,035.44
		Balance	SubTotal	£ 2,937.02
Payments				
22.05.08	Ashby & Thurton Village Hall	100219	£ 7.00	
22.05.08	NCAPTC Subscription	100220	£ 90.85	
22.05.08	L Gray APM Refreshments	100221	£ 25.40	
22.05.08	L Gray Salary & Expenses	100222	£ 378.20	
22.05.08	L Gray Hamper for fun day	100223	£ 51.23	
22.05.08	*Ashby & Thurton Village Hall	*100224	*£ 55.00	
		Subtract	Total	£ 607.68
	New Balance			£ 2,329.34

*After a discussion is was agreed to remove cheque no 100224 for Ashby & Thurton Village Hall relating to the annual hire fee of the meeting room at the Village Hall until the relevant invoice and booking form had been received. The payment table had been agreed, proposed Carol Powell, seconded Edgar Hoddy.

B 2007/08 Audit

The Audit figures for 2007/08 presented by the Clerk to Councillors including the updated asset register were agreed and signed by the Chairman. It was agreed to record depreciation of the asset register on an annual basis.

6. Correspondence - tabled separately - Mr & Mrs Birchall to be added to Homewatch.

7. Planning Applications

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2008/0156 25.01.08	16 Foxglove Close, Ashby St Mary, Single storey extension to south side of property	Approve	Approved

8. Village Hall Management Committee Representative

Terry Kitt was nominated to stand on the Village Hall committee, proposed by Mark Rolph, seconded by Carol Powell. Terry was happy to continue with this role.

Terry gave a report highlighting the following points from the last meeting. A new Chairman Mr John Pidgeon had been elected. The licence for the school to use the playing field was now in place; a grants committee had been formed to investigate funding available for the improvements the committee wanted to make regarding the car park, wall heaters and CCTV. The committee had undertaken some work at the play area for the annual Rospa inspection. The vacancy for secretary remains open. After the discussion relating to the annual hire fee, Terry would convey to the Village Hall committee that the Parish Council would like to pay for the hire of the Village Hall Annually and would await the invoice and booking form in due course. Mark Rolph asked if the scheduled meeting dates of the Village Hall Committee to be included on the Ashby Parish Council Web site.

9. Web site

The Web site had been updated with enhancements relating to the maps and the Parish Plan which had experienced problems recently. Mark asked for residents to send him old photographs of Ashby St Mary to build up a photographic history on the site.

10. Homewatch

The details of the Safer Neighbourhood Action Panel (SNAP) meeting on 11 June at Haddiscoe Village Hall 7.30pm had been posted on the web site . This meeting is for residents and Police to discuss and identify the areas where the Police are required in villages for assistance relating to unsocial behaviour, speeding and other issues.

Mrs Wood, a resident, had attended the meeting to report that her Co-ordinator had been away for 3 months and as Mrs Wood did not have access to a computer wanted to be updated on recent events and activities of the Homewatch programme. Carol Powell thanked Mrs Wood for attending the meeting and discussed other ways in which she could be updated concerning Homewatch.

**11. Public Consultation including reports from County and District Councillors
Report from Adrian Gunson, County Councillor**

Yellow line proposals in Ashby Road and Thurton Street continue to be ongoing issues. The consultation with the Village would commence soon.

Schools- Thurton School building schedule was continuing well. Hobart High School had the official opening of the All Weather Surface by footballer Mark Upson.

Car Parking charges in Loddon- the proposals by South Norfolk include 2 hours free parking at Church Plain and the option of Long and Short stay car parking at the staithe.

Bus Service- the service into Norwich continues to have problems that would be solved when Bus Net is fitted to replacement buses on this route later in the year. The Bus Net system reports to a control room the location of a bus on its route.

A146- the surface dressing close to Highway Nurseries is now complete. The current price of oil will affect the amount of further repairs to Norfolk roads as the price increase is reflected in the cost of bitumen and diesel.

Local Government Review – After consultation and proposals regarding the reorganisation of Local Government a preferred option will be announced in July

Housing Development Plan for Norfolk – The plan for Norfolk remains ongoing with several option including New Towns and the further development of Markets Towns.

Police Inspector John Allison based at Poringland also covers Loddon and the new Sergeant for the Safer Neighbourhood Teams is Mark Aldis also based at Poringland.

Terry Kitt discussed the new slippery road signage put in place at Hellington Corner which had not been put in at the surfaced dressed area close to Yelverton Garage. He asked if there was a difference in the material used but requested that in any case the signage should be a continuity issue as had been previously confirmed by a Highways Engineer.

Terry also discussed the issues regarding the cutting of verges should in places be made deeper for visibility and safety along stretches of the A146. Adrian Gunson confirmed that the timings of these cuts were governed by the weather and amount of growth but would contact the Highways regarding the two points made by Terry.

12. Other Matters for future agendas and items for information

Parish Plan Action list review – To be included as an agenda item

13. Date of next meeting to be held on 17 July 2008

The meeting closed at 10.20pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 17 July 2008 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Peter Wright, Mark Rolph, Terry Kitt, Sarah Cook and Edgar Hoddy.

Also Present: Linda Gray (Clerk) and Adrian Gunson, County Councillor

1 Apologies

Apologies were received from Carol Powell and Derek Blake, District Councillor.

2 Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3 Minutes of the meeting held on 22 May 2008

The minutes, which had been circulated previously, were approved and signed by the Chairman.

4 Matters Arising

There were no matters arising, which were not covered by the Agenda.

5 Correspondence (tabled separately)

Notice Boards require attention. Both the Notice Boards on Mill Road / Mill Common junction will be receiving maintenance shortly.

Boundary Committee Meeting Dates. Councillors requested the Clerk to write to the Committee including the following points; maintain the present status quo of District Council and County Council in Norfolk and point out that Norfolk Residents had not been consulted on the proposals.

Community Composting Scheme This type of scheme had been investigated in the past but with out a location could not proceed.

Grit bins locality Audit – 2 @ Mill Common, 1 @ Mill Road and 1@ Hall Road.

High Hedge Complaints – South Norfolk had reviewed the charges involved.

6 Finance

Receipts				
01.07.08	Balance of current account		£ 500.00	
	Balance of savings account		£1,856.28	£ 2,356.28
02.06.08	Bank Interest		£ 7.55	
01.07.08	Bank Interest		£ 6.53	
		Add		£ 14.08
		Balance	SubTotal	£ 2,370.36
Payments				
17.07.08	Ashby & Thurton Village Hall	100224	£ 7.00	
17.07.08	C Dix Auditor	100225	£ 40.00	
17.07.08	NCAPTC Insurance	100226	£ 180.75	
17.07.08	L Gray Salary & Expenses	100227	£ 368.08	
17.07.08	Thurton VC Primary School	100228	£ 50.00	
		Subtract	Total	£ 645.83
	New Balance			£ 1,724.53

Pupil Award trophy, Councillors proposed to donate £50.00 toward the cost of the trophy.

The payment table was proposed by Sarah Cook, seconded Terry Kitt and agreed unanimously

Debit Card for the Parish Council due to payments method required to pay the web site provider the Clerk had brought information relating to the Parish Council applying for a Debit Card. Councillors along with the Clerk were against the proposal and paying by Direct Debit will be considered.

Section 137 Donations

As in previous years Councillors were keen to support the local community. The following was proposed. Loddon on Call, £150.00, East Anglian Air Ambulance, £ 100.00, BYRUS, £100.00 and Contribution to the Grass Cutting of Ashby St Mary Church £150.00. Proposed by Robert Todd, seconded Terry Kitt and agreed unanimously. The cheques will be issued at the meeting of the Parish Council in September.

7 Planning

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2008/0156 25.01.08	16 Foxglove Close, Ashby St Mary, Single storey extension to south side of property	Approve	Approved

8 Sponsorship of Pupil Award for Thurton Primary School

Councillors were delighted to be able to sponsor a Pupil Award at the primary school. The award, Contribution to Teamwork will be given each year to a pupil from the school and will be kept in the new Trophy Cabinet at the school. This year the award ceremony took place before the end of term and Christopher Alexander was awarded the Ashby St Mary Parish Council Contribution to Teamwork trophy. The Head teacher and Governors of the school extended their thanks to the Parish Council for their contribution and involvement.

9 Parish Plan Action Plan Review

When the Parish Plan had been researched and distributed in 2005 the action plan enclosed in the back of the plan included points raised by residents for improvements to Ashby St Mary. After the Action plan had been discussed with residents at the 2008 Annual Parish Meeting Councillors reviewed and updated all items on the Action plan. Several of the items had been implemented; the Homewatch scheme had been re-organised, enhanced and continues to be very well supported, a web site was in place and receives a good amount of hits on a weekly basis, the signage around the parish had been updated including new signage to clearly mark Ashby Road, Thurton and Mill Road, Ashby St Mary, new Police Community Officers were in place in Loddon with an increase in Police presence noted. The Residents of Ashby St Mary confirmed that they continue to be against any further development, residential or business, in Ashby St Mary. The updated action plan may be viewed on the web site www.ashbystmary.org.uk.

10 Standing Orders

The standing orders had been reviewed and ratified at the Annual General Meeting in May, after being reprinted Robert Todd, the Chairman duly signed the Standing Orders.

11 Report from Representative on Village Hall Committee

Terry Kitt reported Keith Lincoln had been appointed as Vice-Chairman. The Fun Day had been very successful and very well supported by the Village; £1000.00 was raised and will be used for the planned Village Hall improvement. A proposal to make pedestrian access to the Village Hall field from Vale Road and The Meadows was being considered.

12 Web Site

Mark Rolph reported the Web site had been updated and would like to take the opportunity to remind residents that events and information of the Parish could be included on the web site.

For further information contact the Parish Clerk.

13 Homewatch

Carol Powell reported that Mrs Wood, who attended the last parish Council meeting with a query about Homewatch had been updated and set up with a new Homewatch co-ordinator. Thanks were extended to Mark Rolph for attending the Fun Day with questionnaires relating to Homewatch. Good results were received from residents.

14 Public Consultation and Reports from County and District Councillors

Report from Adrian Gunson, County Councillor

A146 Resurfacing scheme in Thurton will finish shortly and the widening of the traffic/crossing island had already been completed.

Thurton VC Primary School will be ready to open for the new term in September.

Claxton Street – Pot holes to be repaired shortly.

Claxton to Langley – Resurfacing programme to commence shortly.

Loddon Library – The refurbishment of the Library had been completed to a high standard. The entrance to the library had been changed to the opposite end of the building.

Hobart High School Swimming Pool – The questionnaire to establish demand by the public for the pool, to be submitted with the business case, had been circulated since the Loddon All Sports Fete and results so far were very good. Plans for the proposed development of the Swimming pool were on display at the School. The proposals include deepening the pool along with creating new changing areas, a disabled access and re roofing the whole structure.

Parking difficulties at peak times once yellow lines are in place close to Thurton School, Robert Todd discussed with Adrian Gunson the difficulties of parking that could result once the proposed yellow lines were installed at St Georges Close and Park Close junctions and the possibility of finding the land owner of the wedge of land behind the school which backs on to the end of St Georges Close as a possible new pedestrian entrance to the school from that area.

15 Other Matters for future agendas and items for information

16 Date of next meeting 25 September 2008

The meeting closed at 9.40pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 25 September 2008 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Peter Wright, Carol Powell, Terry Kitt and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, and 1 Member of Public.

1 Apologies

Derek Blake, District Councillor, Mark Rolph and Sarah Cook gave their apologies which were accepted by Councillors.

2 Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3 Minutes of the meeting held on 17 July 2008

The minutes, previously circulated, were approved and duly signed by the Chairman.

4 Matters Arising

Notice Boards:- It had come to the attention of Councillors that the Parish Council notice boards required some work. Terry Kitt had completed the work and Councillors thanked Terry for making good the notice board.

Footpath:- Peter Wright had raised concerns at the last meeting regarding a fallen tree on the footpath between the top of Mill Road and the Street. Edgar Hoddy had reported this previously but would contact the Footpath Warden at South Norfolk again

Parish Plan Action Plan:- The Clerk had written to Anglian Water regarding extending the mains sewerage, National Grid regarding extending the Gas Main, South Norfolk Planning regarding development in Ashby St Mary and the NHS regarding NHS wait time for Doctors appointments and the provision of NHS Dentists, to up date the Parish Plan Action Plan. South Norfolk would pass our concerns to the planning department and would continue the consultation process for planning already in place. Anglian Water and the National Grid had no plans to extend their services in Ashby St Mary and there had been no reply from the NHS. The Action Plan, now updated, would be available in the back of the Parish Plan and on the Web site. Any residents requiring an-up-to date Parish Plan should contact the Clerk.

5 Correspondence (tabled separately)

Thurton Primary School extending their thanks for the pupil award.

Broads Authority requesting a tree warden to be elected in the Parish. Edgar Hoddy Volunteered, proposed Carol Powell, seconded Peter Wright and agreed unanimously.

Gypsy and Traveller Development plan for South Norfolk to be reviewed by Peter Wright.

6 Finance

Receipts				
27.08.08	Balance of current account		£ 500.00	
27.08.08	Balance of savings account		£1,230.23	£ 1,730.23
01.09.08	Bank Interest August		£ 4.06	
		Add		£ 4.06
Payments		Balance	Subtotal	£ 1,734.29
25.09.08	Ashby & Thurton Village Hall	100229	£ 55.00	
25.09.08	Mazars Audit	100230	£ 58.75	
25.09.08	Loddon on Call	100231	£ 150.00	
25.09.08	EA Air Ambulance	100232	£ 100.00	
25.09.08	BYRUS	100233	£ 100.00	
25.09.08	St Mary's Church Grass Cutting	100234	£ 150.00	
25.09.08	T Kitt Metposts for Notice boards	100235	£ 11.98	
		Subtract	Total	£ 625.73
		New	Balance	£ 1,108.56

Terry Kitt had mended the Notice Board and presented a bill for the posts for £11.98. Councillors were happy to repay Terry at this meeting and the payment was added to the payment table. The payment table was proposed by Carol Powell and seconded Edgar Hoddy and agreed unanimously.

Payment of Web Site invoice, due to the way in which the company provider for the web site is set up the Council can not send a cheque to meet the invoice. Robert Todd proposed a second current account be set up with a debit card. Funds would be paid by cheque from the existing account into the new account and the invoice could be paid using the Debit card. This system would maintain the accounting rules of requiring two signatures for the payment and the Debit Card on the new account could only be used if funds were present on the account. Peter Wright proposed, Carol Powell seconded and it was agreed unanimously for the Clerk to open a new current account ‘Ashby St Mary Parish Council Web site Account’ along with a debit card exclusively for that account.

7 Planning

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2008/1490 23.07.08	Ashlea Mill Common, Ashby St Mary Proposed second floor extension and insertion of third floor including raising of roof and dormer windows	Approve	Withdrawn

8 Police – Update from PCSO Kevin Knightingale

PCSO Knightingale updated Councillors on the crime report for Ashby St Mary. Whilst there had been no reported crime since 30 July 2008 there were 5 reported incidents to the non emergency Police telephone number.

Vandalism, The Village Hall had recently been the target of vandalism resulting in two broken windows. PCSO Knightingale had investigated the incident and after several months had been able to identify those responsible. The matter would now be resolved using a Restorative Justice approach where those responsible along with their parents would meet with members of the Village Hall Committee and PCSO Knightingale to discuss the incident and consequences. A suitable penalty, either paying for the damage or completing a task for the community would be set and agreed by all parties at the meeting.

Reporting Crime, PCSO Knightingale confirmed that the Police were reactive to reported incidents and asked residents to report any unsocial/suspicious behaviour, or vehicle registrations relating to unsocial/suspicious behaviour to the

Police Non Emergency Telephone Number 0845 456 4567

The Police prioritise areas to patrol according to reported incidents; recently, they had been patrolling the Village Hall regularly in the evenings and at weekends after the vandalism. PCSO Knightingale on average visits the Parish twice a week on his patrol and wanted to express the **importance** of the public reporting incidents in order for the Police to respond.

9 Report from Representative on the Village Hall Committee

The Family Fun Weekend had been thoroughly enjoyed by all and the amount raised had increased to £1,300.00 to be used for improvements and maintenance of the Village Hall. Also a group of youngsters were to raise money specifically to improve the Play Equipment on the Playing field; their first event would be a Jumble sale.

Due to the location of the Village Hall it is targeted by Vandalism. The costs involved in maintaining the Village Hall were increasing, but the additional costs of damage through vandalism were getting to unsustainable levels. The Village Hall Committee were to produce a leaflet detailing how residents should deal with reporting unsocial and suspicious behaviour after the recent vandalism and damage to windows at the Village Hall.

Residents are urged to report incidents of vandalism, unsocial behaviour, anything suspicious or vehicle registrations relating to unsocial behaviour to the

Police Non Emergency Telephone Number 0845 456 4567

The Village Hall committee extended their thanks and appreciation to all those who are working so hard to maintain the Village Hall and would ask residents to remain vigilant against the unsocial behaviour to maintain this important Village Facility.

10 Web Site

Terry Kitt reported the Web site had been updated. Councillors were asked to look at the ukvillages.co.uk web site and discuss at the next meeting if Ashby St Mary's site should be included. The non emergency Police telephone number would be included on the web site.

11 Homewatch

Email Address Changes, Carol Powell reported the difficulty of communicating to the members of Homewatch when email addresses are changed. If your email address has changed and you are a member of Homewatch please email your new address to Linda Gray the Clerk on mail.gray@virgin.net where your details can be updated.

PCSO Knightingale reported on average he visits the Parish twice a week on his patrol and wanted to express the **importance** of the public reporting incidents to the Police. Police were reactive to reported incidents and ask residents to be vigilant and report any vandalism, unsocial/suspicious behaviour, or vehicle registrations relating to unsocial/suspicious behaviour to the Police Non Emergency Telephone Number detailed above.

12 Public Consultation and Reports from County and District Councillors

Report from Adrian Gunson, County Councillor

Thurton School had opened on time for the new term; pupils were enjoying the new building.

A146 the traffic island close to the bus stop in Thurton had been widened. There remained concerns of safety from residents and the County Council were exploring the idea of widening the footway at that point but the owner of the piece of land had not been identified. Councillors asked if oak posts could be installed similar to those on the other side of the road as this would provide some protection for pedestrians.

Thurton Street - Yellow lines were now in place, Ashby Road's are due for completion shortly.

Hedges and trees on A146 there had been an increased problem of private hedges and trees obscuring traffic signs in the area. Please could residents consider cutting hedges and trees to increase visibility of highway signage.

Hobart High School Excellent GCSE results, which maintained the schools, position within the top 6 in the County— The **Swimming Pool improvement plans** required review after South Norfolk Council declined a Capital Grant and Annual Revenue fund to support the proposals. Grants from Norfolk County Council remain in place; the school would be unable to support the proposed improvements from its annual budget but along with The White Dolphin Swimming Club would continue fundraising.

Report from Derek Blake, District Councillor,

As Derek Blake did not attend the meeting, Councillors were disappointed not to discuss fully the Car Parking arrangements in Loddon or the re-appropriation of funds to other areas by South Norfolk away from Hobart High's Swimming pool refurbishment plans.

13 Other Matters for future agendas and items for information

Thurton VC Primary School would be holding an official opening ceremony and open afternoon for the public to visit on Friday 10 October 2008 from 3.30pm

Date of next meeting 20 November 2008

The meeting closed at 9.30pm

ASHBY ST MARY PARISH COUNCIL

Minutes of the Meeting held on Thursday 20 November 2008 at 7.45 pm at

Ashby and Thurton Village Hall

Present: Robert Todd (Chairman), Carol Powell, Mark Rolph and Terry Kitt,

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District Councillor and 0 Members of Public.

1 Apologies

Apologies were accepted from Sarah Cook, Peter Wright and Edgar Hoddy.

2 Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3 Minutes of the meeting held on 25 September 2008

The minutes, previously circulated, were approved and signed by the Chairman.

4 Matters Arising

Parish Plan Action Plan review, Derek Blake agreed to send the updated Parish Plan Action Plan to the Chief Executive and Director of Planning and Housing along with a copy to David Willis from Planning Policy at South Norfolk Council.

5 Speeding in the Village

A resident had contacted the Parish Council regarding the issue of speeding in the village. Parish councillors along with County and District councillors discussed this matter at great length and Adrian Gunson County Councillor detailed the available speed surveys. Councillors were very concerned with this issue and instructed the Clerk to highlight the concerns of Councillors and residents in a letter to the Police.

6 Correspondence

Ashby St Mary Footpaths; a letter from Megan Coombs, Countryside Access Warden at Norfolk County Council asked for landowner details regarding two footpaths in the village.

7 Finance

Receipts 29.09.08	Balance of current account		£ 500.00	
29.09.08	Balance of savings account		£1,234.29	£ 1,734.29
01.10.08	Precept		£1,000.00	
01.10.08	Bank Interest October		£ 3.90	
		Add	Subtotal	£ 1,003.90
		Balance	Subtotal	£ 2,738.19
Payments	September Payments		£ 625.73	
				£ 2,112.46
20.11.08	L Gray Salary and Expenses	100236	£ 353.12	
		Subtract	Total	£ 353.12
		New	Balance	£ 1,759.34

- a **Balance of Account and Payment table** was agreed by Councillors proposed Mark Rolph, seconded Terry Kitt and agreed unanimously.
- b **Budget and Precept 2009/10** Councillors examined the budget for 2009/10 and agreed the precept should remain the same at £2K.
- c **National Interim salary award for Local Council Clerks 2008/09** the clerk issued the paperwork sent by NALC regarding a 2% pay award, Councillors agreed the pay award for the clerk to be back dated to 1 April 2008. Proposed Carol Powell, seconded Terry Kitt and agreed unanimously.
- d **Cilca Training for Clerk** The Clerk requested to undertake further training by applying for the recognised Cilca Training. The cost would total £325.00 but could

be shared between the two Parish Councils the Clerk covered. Proposed Carol Powell, seconded Mark Rolph and agreed unanimously.

8 Planning - No new planning applications or outstanding decisions to report.

9 Report from Representative on the Village Hall Committee

Terry would be attending a meeting shortly.

10 Web Site

Councillors had been asked to consider links to the ukvillages.co.uk and problemneighbour.co.uk websites. After a discussion Councillors agreed the link to UK Villages website only. New items on the site were to include the updated Councillor Contact details list and Parish Plan Action Plan along with a recruitment poster for Loddon on Call.

11 Homewatch

An account of reported incidents had been sent by Kevin Nightingale. Carol had still been experiencing problems with emails.

12 Public Consultation and Reports from County and District Councillors

Report from Adrian Gunson, County Councillor

Thurton School, the Bishop of Norwich had officially opened the school
SNAP Police Meeting at Poringland where resident's issues were discussed highlighting the following, crime committed after midnight when PCSO's have finished their shifts. Wheelie bin fires, increased crime in Loddon and Chedgrave but in Poringland crime had decreased.

A11 Dualling, plans for the stretch at Barton Mills to go ahead.

X2 Bus service, a route manager had been appointed to improve the service on the route and two newer double decker buses were now on the route. Plans to stop the buses meeting in Loddon High Street were being discussed.

Report from Derek Blake, District Councillor

Apologies for being unavailable to attend meetings recently due increases in workload.

LDF- Local Development Framework, the Governments are keen to continue with Housing Development proposals and overlooking the current down turn in building. David Willis from South Norfolk who deals with housing policy had received the letter from Ashby detailing the residents wish for no further development of the village.

Design Award Thurton School The school received a Highly Commended award for design
Car Parking Loddon, problems had been addressed and along with an adjustment to the Pay Machines, new 20 minute parking without a ticket spaces had been input and the return time to qualify for a further free parking period had been reduced to 2 hours.

Loddon Swimming pool, South Norfolk Council were unable to support this project due to the cost and lack of funds at the Council.

13 Other Matters for future agendas and items for information

TARA Thurton and Ashby Residents Association. It had come to the attention of the Parish Council of the existence of a residents association, by reports in the Thurton Thunder which is not distributed to Ashby Residents.

The Parish Council would need to consider the validity of including Ashby St Mary in the title when the Parish Council could confirm no consultation and was of the understanding that no Ashby Residents were included on the Committee.

14 Date of next meeting 22 January 2009

The meeting closed at 9.05pm