

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 25 January 2007 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Peter Wright, Carole Powell, Terry Kitt,
and Edgar Hoddy.

Also Present: Linda Gray (Clerk) and 1 Member of Public.

1. Apologies
Apologies were received from Mark Rolph, Sarah Cook, Adrian Gunson, County Councillor and Derek Blake, District Councillor.
2. Declaration of Interest
There were no declarations of interest relating to items on the Agenda.
3. Minutes of the meeting held on 23 November 2006
The minutes, which had been circulated previously, were approved and signed by the Chairman.
4. John Broughton From Homewatch
John Broughton manages 500 Homewatch schemes from his base at Diss Police Station although he is not a Police Officer. The information he cascades to the Homewatch co-ordinators is received from the Police Computer. As well as crime and theft in the area the information includes Rogue Traders, telephone/doorstep scams. The Police perceive the Homewatch scheme as very beneficial to any area; they hope that in the future it could be the basis for their partnership with residents and contribute to the Safer Neighbourhood Policy. John Broughton also brought along security devices that he is able to sell and gave out leaflets with further security information for householders.
Crime Reduction Officer from Norfolk Police can visit your home to give security advice, please ring 0845 456 4567 and ask for the Crime Reduction Department.
5. Homewatch
Carol Powell gave an update report on the Ashby St Mary Homewatch scheme. It was agreed that further security device information will be made available to residents at the Annual Parish Meeting in April.
6. Matters Arising
The road signs on Ashby Road and Mill Road have been improved with the Village they belong to added to the sign. There had been a problem with Ambulances and Delivery Drivers in this area.
7. Village Hall Committee Meetings and representation by the Parish Council
This item had been included as Sarah and Mark wanted to give a report, in their absence Terry Kitt agreed to be the named representative. All Councillors will be given details of meetings to discuss attendance. Terry asked for the clerk to obtain the meeting date schedule and a copy of the Village Hall Constitution.
8. Correspondence (tabled separately)
Thank you letters from Ashby with Thurton Village Hall Committee, Loddon on Call and East Anglia Air Ambulance.
Ashby and Thurton Village Hall confirming the permanent display of Ashby St Mary's web site address on the new noticeboard.

9 Finance

A Balance of Accounts Current A/c as at 29 December 2006 £500.00
Business Prem A/c as at 29 December 2006 £2072.37

B Payments

Ashby & Thurton VH	100188	£ 7.00
L Gray Raffle prize	100189	£ 20.00
L Gray Salary & Expenses	100190	£ 270.73

Proposed by Terry Kitt and seconded by Carol Powell.

10 Planning - Applications

Parish Council
Recommendation

2006/2666 Land to the rear of Hill House Cottages,
Mill Road, Ashby St Mary
Proposed new single storey dwelling

Approve

Planning Decision From South Norfolk Council

2006/2253 Springwoods, Mill Road, Ashby St Mary
Proposed single storey bedroom extension

Approved with
Conditions

2006/1107 Field View, Sandy Lane, Ashby St Mary
Demolition of existing bungalow and erection of house

Approved with
Conditions

11 Web Site

All Councillors were very pleased with the website and thanked Carol and Mark for all their hardwork. A demonstration will be available at the Annual Parish Meeting. Carol Powell proposed and Terry Kitt seconded the web site going live as soon as possible.

12 Public Consultation and Reports from County and District Councillors

There were no reports from the County or District Councillors.

13 Other Matters for future agendas and items for information

Annual Parish Meeting handout
Web site feedback

14 Date of next meeting 22 March 2007

The meeting closed at 9.10pm

Police Contact email

PC 153 Sonia Lake lakes@norfolk.pnn.police.uk

The Police are now carrying new technology in the form of Blackberry's that will enable them to answer email whilst on the beat.

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 22 March 2007 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Carole Powell, Mark Rolph, Terry Kitt, Sarah Cook and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District Councillor and 1 Member of Public.

9. Apologies

Apologies were received from Peter Wright.

10. Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

11. Minutes of the meeting held on 25 January 2007

The minutes, which had been circulated previously, were approved and signed by the Chairman.

12. Matters Arising

There were no matters arising, which were not covered by the Agenda.

13. Correspondence (tabled separately)

Nomination Packs for the Parish Council Elections

Norwich Unitary Bid Response

Thurton Primary School Plans

Ashby and Thurton Village Hall Committee email – Terry Kitt will attend the next meeting.

6 Finance

A **Balance of Accounts** Current A/c as at 1 March 2007 £500.00

Business Prem A/c as at 1 March 2007 £1775.37

B Payments

Ashby & Thurton VH	100191	£ 13.00
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Audit Commission	100192	£ 58.75
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Mark Rolph (Web Site)	100193	£ 32.74
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Mark Rolph explained the costs the Parish Council had been charged for the website.

£32.74 = £1.99 per month for one year host fees and £1.99 per year for the domain name.

Proposer Terry Kitt and seconder Carole Powell.

7 Planning

Planning - Applications None

Planning Decision From South Norfolk Council

District Council Decisions

2006/2666 Land to the rear of Hill House Cottages, Mill Road, Ashby St Mary

Proposed new single storey dwelling

No decision returned at time of meeting

8 Annual Parish Meeting.

The Annual Parish Meeting will take on the same format as previous years but highlighting Homewatch and the new Parish Web Site. The invitation to residents will be distributed in a handout form that will include the Chairman's invitation, Agenda, Website information and security products available through the Homewatch scheme.

9 **Web Site**

The Parish Council Website is up and running thanks to the hard work of Mark Rolph and Carole Powell. The web site will be presented to the residents at the Annual Parish Meeting. The web masters will be Mark Rolph, Carole Powell and Linda Gray who will be able to access the main web site template for updating purposes. It was agreed to discuss any feedback from residents at the Annual Parish Meeting relating to the website, at the May meeting.

10 **Homewatch**

Reports from John Broughton continue to be circulated between the members of the Homewatch scheme. Terry Kitt has been able to refresh some of the Homewatch signs with new stickers. Security products available from John Broughton will be advertised to residents in the Annual Parish Meeting hand out. It was agreed to conduct a free raffle at the Annual Parish Meeting with a security product as the prize, donated by John Broughton.

11 **Public Consultation and Reports from County and District Councillors**

Report from Adrian Gunson, County Councillor

Thurton Primary Schools plans have been circulated for local consultation and the planning application has been submitted.

A146 a technical study looking at pedestrians crossing to Thurton School has been taken.

Thurton Street, traffic problems are foreseen due to parked cars of visitors to the new housing development.

Hobart High Schools outside building programme will be completed soon. Further refurbishment works will continue inside the original building. The planning application for the All Weather Pitch has been submitted. A feasibility study to consider refurbishing the swimming pool will be complete soon. The school are in discussions with the White Dolphin Swimming Club for possible fund raising ideas and ways forward for a refurbishment programme.

Trowse Bypass, a study of the priority of the lights has been completed by the Highways Agency. Priority is given to traffic leaving the A47 from Gt Yarmouth at present. Alterations to the traffic lights sequence could be difficult due to the age of the equipment.

Loddon Library Disabled Access from the Church Plain Car Park is now complete.

Cycle stands have been installed in key areas of Loddon and Chedgrave.

Chedgrave is experiencing traffic problems due to parked cars of visitors to the new housing development on the old Browns Garage site.

Rockland St Marys Drainage Scheme is now close to completion but has some residual work outstanding.

Report from Derek Blake, District Councillor

Derek gave the Parish Council various handouts

Recycling Centre Changes – the information enclosed would affect the site at Bergh Apton

Report on the Geophysical Trial from Caistor St Edmund

Finding Sites for Gypsies and Travellers

Housing Marketing Assessment Newsletter

Black and White Newsletter

Norfolk NHS primary care trust

Fun Activities for young people in South Norfolk

The Respect Handbook

Broads and Rivers Leaders Newsletter.

All were added to the Correspondence file circulated between Parish Councillors.

Police Liaison Officers have been identified for most areas but Ashby St Mary is to be advised.

South Norfolk Alliance Area Forums – Loddon will have its own meeting in the future.
Building Policy – South Norfolk are discussing various Building Policies relating to Villages.
Individual Parish Plans are proving useful.
Local Development Framework, there was nothing to report at present.

12 Other Matters for future agendas and items for information

Ashby and Thurton Village Hall Committee.

13 Date of next meeting Annual Parish Meeting 26 April 2007

The meeting closed at 9.50pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 24 May 2007 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd, Peter Wright, Mark Rolph.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor,
Derek Blake, District Councillor.

Annual General Meeting

1 **Appointment of Chairman**

Robert Todd was proposed by Mark Rolph and seconded by Peter Wright. As there were no further nominations, agreement was reached unanimously. Robert Todd accepted the post of Chairman. The acceptance of office form was completed by Robert Todd and witnessed by the Clerk.

2 **Appointment of Vice Chairman**

Peter Wright was proposed by Robert Todd and seconded by Mark Rolph. As there were no further nominations, agreement was reached unanimously. Peter Wright accepted the post as Vice Chairman. The acceptance of office form was completed by Peter Wright and witnessed by the Clerk.

3 **Ratify the Co-option of a new Councillor**

Carol Powell had expressed a wish to stand again as a Councillor. Robert Todd proposed seconded by Peter Wright. Carol was formally co-opted on to the Council.

4 **Declaration of Interest – All Councillors**

As this was a new term of Council, all councillors were asked to complete and return the Register of Interest forms

5 **Standing Orders and Financial Standing Orders.**

The Clerk presented the Financial Standing Orders and Responsibilities of the Parish Council. The model standing orders produced by NALC dated July 2003 will be fully adopted at a later date but reviewed by a sub committee led by Peter Wright also involving Mark Rolph and Terry Kitt.

- 6 **Code of Conduct**, was discussed and it was decided to adopt the Code of Conduct unamended with one exception paragraph 12(2). A resolution was passed to adopt the Code of Conduct including paragraph 12(2) proposed by Robert Todd and seconded by Peter Wright and agreed unanimously.

Parish Council Meeting

14. **Apologies**

Terry Kitt, Carol Powell, Edgar Hoddy, Sarah Cook

15. **Declaration of Interest**

There were no declarations of interest relating to items on the Agenda.

16. **Minutes of the meeting held on 22 March 2007**

The minutes, which had been circulated previously, were approved and signed by the Chairman .

17. **Matters Arising**

There were no matters arising, which were not covered by the Agenda

18. Finance

A Balance of Accounts Current A/c as at 30 March 2007 £500.00
Business Prem A/c as at 30 March 2007 £1690.17

B Payments

Roberts Printers APM	100194	£ 18.00
Roberts Printers APM	100195	£ 22.00
L Gray APM Refreshments	100196	£ 34.03
SNC Dog Bin Service	100197	£ 59.11
NCAPTC	100198	£ 88.44
Ashby Thurton PFC	100199	£ 7.00
L Gray Salary and Exp	100200	£ 303.17
Ashby Thurton PFC	100201	£ 13.00

The table of payments, proposed by Peter Wright, seconded by Robert Todd and agreed unanimously.

C Receipts

Annual Precept 23.04.07 £1,000.00

D External Auditor for 2006/07 Audit

Chris Dix was appointed as internal Auditor. Proposed by Mark Rolph and seconded by Robert Todd. Agreed unanimously.

19. Correspondence (tabled separately)

Norwich Unitary Bid – Clerk to confirm Parish Council’s views had not changed.

20. Planning - Applications

2007/0865 16 St Mary’s Road, Ashby St Mary
Proposed two storey extension to rear of property and
Single storey extension to side

Parish Council
Recommendations
Approve with Concerns

Planning Decision From South Norfolk Council

**2006/2666 Land to the rear of Hill House Cottages,
Mill Road, Ashby St Mary**
Proposed new single storey dwelling

District Council
Decisions
Awaiting Decision

2007/0558 16 St Marys Road, Ashby St Mary
Proposed two storey extension to rear of property

Refused

21. Contribution to Grass Cutting At St Mary’s Church

After a discussion the Councillors agreed in principle to continue to contribute funds towards the grass cutting. Once a letter detailing the costs involved is received then an amount can be agreed.

22. Village Hall Management Committee Representative

Terry Kitt had expressed a wish to stand as the Village Hall Management Committee Representative. Mark Rolph proposed and Robert Todd seconded and it was agreed unanimously. The clerk will contact and confirm Terry’s name with the Village Hall Committee. Mark Rolph is to attend the Village Hall AGM and read the report he would be presenting.

23. Web Site

Mark Rolph gave an overview of the report he presented at the Annual Parish Meeting. Amendments to the Web Site had been made and he was considering the idea of adding a hit counter. The Clerk would contact Carol Powell to organise training on the Web Site. Laminated signs had been produced to be included on the Notice Boards in the Village.

24. Homewatch nothing at present to report.

25. Public Consultation Reports from County and District Councillors

Report from Adrian Gunson,

Thurton Primary School Planning permission had been approved. The licence for the school to use the Village Hall Playing Field had been obtained.

Hobart High School The Official opening of the new buildings took place on 24 May 2007 by the Duke of Gloucester. The planning application for the All Weather Pitch will be considered by the County Council on 8 June 2007. If approved, construction would start in the summer holidays. The swimming pool refurbishment is still under consideration. A feasibility study to consider yellow lines will take place shortly.

Hellington Corner would receive pink hatching in the centre of the road to highlight the two junctions. A speed limit from the Slad to Framingham Pigot Road of 50 mph is under consideration.

Trowse Traffic Lights the Highways Agency had conducted a survey and proved that a problem of priority exists, a solution is being considered.

Loddon Park and Ride a trial scheme behind the Army Cadet Meeting Room would be conducted soon.

Report from Derek Blake, District Councillor.

Robert Todd, Chairman, congratulated Derek on his re-election to South Norfolk Council.

Planning, the Eastern Area Planning Committee would move to Hobart High School for the next year. The new council intend to support the enforcement process to planning. Affordable housing projects to be further developed this year.

Gypsy and Traveller sites, this is an on going consideration.

South Norfolk Neighbourhoods Panel, to include the Police, Parish Councils and other Community Groups to consider requirements for local neighbourhoods.

Local Development Framework, progress with the framework would now be delayed whilst Broadland and Norwich City Council attain the same position as South Norfolk Council.

Parish & Town Council Conference 22 June 2007, two Councillors to attend if possible.

13. Other Matters for future agendas and items for information

Nothing at present

14. Date of next meeting 19 July 2007

The meeting closed at 9.35pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 19 July 2007 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Peter Wright, Carole Powell, Terry Kitt,
Sarah Cook and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor and 1 Member of Public.

1. Apologies

Apologies were received and accepted from Mark Rolph and Derek Blake, District Councillor.

2. Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3. Minutes of the meeting held on 24 May 2007

The minutes, which had been circulated previously, were approved and signed by the Chairman.

4. Matters Arising

Standing Orders were in the process of being reviewed and will be considered at the next meeting.

Village Hall Committee, report of the meeting from Terry Kitt. The Committee had discussed matters concerning the building of the new school. The licence for the use of the field and the car parking by the school was being considered. At the next meeting the problem of nettles on the field needs to be addressed. Councillors agreed the Village Hall Committee will be included as an agenda item in future.

Church Grass Cutting, Councillors discussed and agreed they were in favour of the principle of supporting the Church with a contribution towards the costs of grass cutting. The setting up of a conservation area within the Churchyard was also discussed. The Parish Council would discuss the contribution to be considered when a breakdown of costs is received.

5. Correspondence (tabled separately)

NCAPTC – Handbook

Parish Member of the Standards Committee (Smaller Parishes)

6. Finance

a **Balance of Accounts** Current A/c as at 29 June 2007 £500.00
Business Prem A/c as at 29 June 2007 £2154.97

b Payments

Ashby & Thurton VH	100202	£ 13.00
NCAPTC Insurance	100203	£ 178.50
L Gray Clerks Sal & Exp	100204	£ 272.68

The table of payments was proposed by Terry Kitt, seconded by Sarah Cook and agreed unanimously.

c Receipts

VAT Return 19.06.07	£ 15.38
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d Audit 06/07

The Clerk discussed with Councillors the Audit in full and answered any questions the audit return was then ratified, proposed by Terry Kitt, seconded by Peter Wright and agreed unanimously.

e **Section 137 Donations**

Robert Todd, Chair, discussed with Councillors the consideration in connection with Thurton Parish Council of providing a defibrillator for both Communities. Councillors agreed in principle to the idea and would discuss the options further at the next meeting.

After a discussion the following donations would be made.

Loddon on Call £100.00

Air Ambulance £100.00

BYRUS £ 50.00

The cheques will be issued at the September meeting. Proposed by Carol Powell, seconded by Terry Kitt and agreed unanimously.

7. Planning

Planning - Applications

**Parish Council
Recommendations**

2007/1205 14 St Marys Road, Ashby St Mary

Proposed garden shed

Approve

2007/0865 16 St Marys Road, Ashby St Mary

Proposed two storey extension to rear of property and single Storey extension to side

Approve

Planning Decision From South Norfolk Council

**District Council
Decisions**

**2006/2666 Land to the rear of Hill House Cottages,
Mill Road, Ashby St Mary**

Proposed new single storey dwelling

Awaiting decision

2007/0865 16 St Marys Road, Ashby St Mary

Proposed two storey extension to rear of property and single Storey extension to side

Approved

8. Web Site

Terry Kitt gave a report on behalf of Mark Rolph. Updating the Web Site continues with the inclusion of Community Events. The Clerk is to arrange a training session with Carol Powell and Mark Rolph.

9. Homewatch

Carol Powell reported that cars had been tampered with in Foxglove Close recently. There were two thefts from Low Common and The Marshes in May on the Police Report received by the clerk.

10. Public Consultation and Reports from County and District Councillors

Report from Adrian Gunson, County Councillor.

Thurton School building programme, work to start on the new school in August with a completion date in 2008.

Speed limit on the A146, there had been a proposal of introducing a speed limit of 50mph from the Gull P.H towards Norwich and finishing just past Highway Nurseries.

Hellington Corner, pink coloured surfacing will be laid soon to draw awareness to the hazard of the two junctions.

Hobart High School, building work at the school is now complete, but refurbishment work will continue through the holidays. Planning permission had been granted for the All Weather

Pitch and work will start soon and is scheduled to be finished by the end of October 2007. The Swimming Pool refurbishment was still in discussion, but had been passed fit for use, as its stands, for community use.

Park and Ride at Loddon has received objections from residents and Loddon Parish Council is opposed to introducing long stay parking charges on the Church Plain Car Park.

Roundabout on Loddon Bypass an idea forwarded for discussion to help cars leaving and entering Loddon on the George Lane junction at peak times.

Police, Loddon and the surrounding area have one full time police officer, PC Steve Thompson and two Police Community Support Officers, Donna Boggis and Kevin Knightingale they will be joined by a third PCSO soon. This team is under the control of Sergeant Chris Pyer who is based in Poringland. The Police Contact point at Hobart High School would be opened soon.

Parish Footpaths Edgar Hoddy was concerned that after recent weather the already overgrown footpaths would become impassable. He will contact South Norfolk Council to discuss this matter further.

Report from Derek Blake, District Councillor was unable to attend the meeting and would report at the next meeting in September.

Terry Kitt raised concerns of the black households bins becoming a problem with smells, maggots and flies in the summer months and if South Norfolk had considered collecting the black bins on a weekly basis in the summer. Councillors discussed that Central Government had considered this in urban areas and asked if this could be extended to the rural areas. On the whole Councillors were not against fortnightly collections for the rest of the year.

11. Other Matters for future agendas and items for information

Japanese Knotweed has been found in the Village. This plant must be dealt with in a controlled manner but must be eradicated if found. For more information see www.defra.gov.uk. Search Japanese knotweed

Clerks Job Description Terry Kitt, Mark Rolph and Peter Wright had discussed the job description. Further information was required from the Clerk and Robert Todd is to conduct a performance management review soon.

12. Date of next meeting 20 September 2007

The meeting closed at 9.40pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 20 September 2007 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Carole Powell, Mark Rolph
and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District
Councillor.

1. Apologies

Apologies of absence were received from Peter Wright, Terry Kitt and Sarah Cook.

2. Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3. Minutes of the meeting held on 19 July 2007

The minutes, which had been circulated previously, were approved and signed by the Chairman.

4. Matters Arising

Thefts in Low Common reported in June 2007. Mark Rolph had been unable to find out any further information relating to this report.

5. Correspondence (tabled separately)

South Norfolk Parish Council Planning Training 10 October with an update on LDF
Broads Authority Planning in the Broads 4 October 2007
Norfolk Annual Emergency Preparedness Study Day 9 October 2007
Rural Post Office Closure Programme
Norfolk Rural Community Council
Neighbourhood Forums

6. Finance

a **Balance of Accounts** Current A/c as at 31 August 2007 £500.00
Business Prem A/c as at 31 August 2007 £1,690.79

Barclays Bank had discontinued the Business Premium Account and it was agreed to change the account to the new Everyday Saver Account.

b **Payments**

Chris Dix Auditor	100205	£ 40.00
Ashby & Thurton V.H	100206	£ 7.00
Loddon on Call	100207	£ 100.00
Air Ambulance	100208	£ 100.00
BYRUS	100209	£ 50.00

Payments table proposed by Carol Powell, seconded by Mark Rolph and agreed unanimously.

c **Receipts - none**

d **Section 137 Donations**

Church Grass Cutting donation – A letter had been received from Ashby PCC relating to the contribution towards grass cutting charges at the Church. After a discussion Councillors decided to contribute £150.00 towards the costs of grass cutting and requested a third of the Church Yard to be left uncut for conservation purposes.

This request is in line with other rural Church Yards in the area as the conservation area would provide important habitats for local wildlife. Proposed by Carol Powell, seconded by Edgar Hoddy and agreed unanimously.

Thurton & Ashby St Mary Pre School – A letter had been received from the Pre - School requesting the Parish Council to sponsor the resources bill for the next school year. Councillors discussed the proposal at length and were pleased to see the Pre-School committee were working towards their fundraising target. Carol Powell proposed a contribution of £150.00, seconded by Edgar Hoddy and agreed unanimously.

The cheques for the above will be issued at the meeting in November.

7. Planning

Planning - Applications

2007/1570 7 St Mary's Road, Ashby St Mary

Land to the rear of for erection of a Summer house/ shed and green house

**Parish Council
Recommendations
Approve**

2007/1850 Land to rear of 12 Foxglove Close, and 7,16 & 18 St Marys Road, Ashby St Mary.

Erection of boundary fence

Approve

Planning Decision From South Norfolk Council

2006/2666 Land to the rear of Hill House Cottages, Mill Road, Ashby St Mary

Proposed new single storey dwelling

**District Council
Decisions
Awaiting decision**

2007/0865 16 St Marys Road, Ashby St Mary

Proposed two storey extension to rear of property and single Storey extension to side

Approved

2007/1205 14 St Marys Road, Ashby St Mary

Proposed garden shed

Approved

8. Standing Orders and Clerks Job Description

Peter Wright would report back about the Standing Orders at the next meeting.

The Clerks Job description had been formulated. The Clerk will examine the description and contact the Chair before the next meeting.

9. Defibrillator

Terry Kitt had been unable to attend the meeting but would bring his report to the meeting in November. Loddon on Call had written to the Parish Council detailing its work that included a mobile defibrillator. It was agreed to invite Loddon on Call to the next meeting to discuss the matter further.

10. Report from the Representative on Village Hall Committee

Councillors were very saddened by the news of Keith Wells and extend their condolences to Pat and her family.

Terry Kitt had submitted a report to the Clerk covering the following points;

The licence required by the school to use the facilities at the village hall required clarity.

Vandalism is still a problem and there is a need for some small repairs. The football club are no longer using the village hall or playing field. 16 chairs from the village hall are missing!

11. Web Site

Mark Rolph had amended the contact details on the web site for the village hall. The link to Thurton Primary School web site will be available soon.

12. Homewatch

Carol Powel had nothing to report but requested the meeting dates for next year be sent to the Police so they can attend a meeting soon.

13. Public Consultation and Reports from County and District Councillors

Report from Derek Blake, District Councillor

Neighbourhood Forums – needs Committee Members to discuss local issues and can be any member of the Community who is interested in these matters.

Housing Forum – South Norfolk is reviewing the current housing situation and would also be looking at the provision of affordable housing.

Home Energy Grants – Available to the whole community for energy saving in the home.

Denton Travellers Site – the site has now been cleared and South Norfolk has put a charge on the land which will be sold to offset the clean up costs.

YMCA Building – a new building for the YMCA will be built at Norwich Bus Station.

WREN – Grant money is available for local projects up to £30k.

Planning Services at South Norfolk – problems relating to planning applications and decisions were experienced recently these would be addressed shortly when vacancies within the department are due to be filled.

Black Bin Collections – Terry Kitt had previously raised an issue relating to the Black Wheelie bin collection; whether South Norfolk could consider collecting the Black bins in the summer on a weekly basis as this was being considered in urban areas. Derek replied that South Norfolk was not considering weekly collections of the black bin at present.

Report from Adrian Gunson, County Councillor

Thurton School – Building work has started at the school. Lorries and heavy plant had been requested to visit the site outside the arrival and departure times of the school children.

Yellow lines in Thurton – A public meeting was scheduled to discuss the parking problems around the school and the new housing development close to the George and Dragon P.H. Highway Engineers were due to visit the site to identify problems and suggest solutions.

Seething School – Land behind the school would be purchased soon and plans will be drawn up. The present building would be sold off when the new building was complete.

Hobart High School – Exam results were very good and Hobart continues to remain in the top 4 High Schools in the Region due to the consistent high standard of Exam results. Redecoration work within the school was complete before the start of term. The All Weather Pitch construction would be complete by the end of October 2007. Discussions relating to the refurbishment of the school swimming pool were on going.

Hellington Corner – The A146 at Hellington Corner was due to be resurfaced and pink hatching in the centre of the road will also be included.

Grass Cutting on the A146 Junctions – There had been a number of complaints due to the fact that the grass has continued to grow throughout the summer and the longer grass at the back of the verge is falling towards the road causing a hazard.

Norwich Unitary Bid – Terry Kitt had detailed his concerns relating to the Boundary Committee. Adrian Gunson agreed with all the points noted.

Hellington Corner Gritting – Robert Todd raised a query relating to the gritting lorry missing the Hellington Corner Junctions and just keeping to the main A146 road. This results in the junction becoming very hazardous for those wanting to join the A146 from the side roads. Adrian Gunson would report this to Highways.

Car Parking Charges in Loddon

The Clerk had received a letter from Loddon Parish Council concerning the possible charges to be introduced for parking on the Church Plain Car Park. Both the County Council and District Councillors had their views. The District Council wants to bring Loddon in line with other parking schemes in the district. The County Council were concerned the introduction of parking charges in Loddon could drive custom out of Loddon and businesses would suffer. After a discussion the Parish Council decided to support Loddon Parish Council in trying to stop these charges being introduced as it would be so detrimental to the businesses of Loddon.

14. Other Matters for future agendas and items for information

15. Date of next meeting 22 November 2007.

The meeting closed at 10.55pm

ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 22 November 2007 at 7.45 pm at Ashby and Thurton Village Hall

MINUTES

Present: Robert Todd (Chairman), Carol Powell, Mark Rolph, Terry Kitt, Sarah Cook and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor,

1. Apologies

Apologies were received from Peter Wright and Derek Blake, District Councillor.

2. Declaration of Interest

There were no declarations of interest relating to items on the Agenda.

3 Minutes of the meeting held on 20 September 2007

The minutes, which had been circulated previously, were approved and signed by the Chairman.

4 Matters Arising

Contribution towards Grass cutting in Church Yard – Feedback had been received that parishioners were not happy for the Parish Council to request for an area of conservation to be set aside in the Church Yard. After a discussion Councillors confirmed the idea was detailed as a request for consideration and comment by the PCC and apologise for any misunderstandings that may have arisen.

Car Parking charges in Loddon – The Parish Council had supported Loddon Parish Council in opposing this proposal by South Norfolk, but no further information had been received.

Wheelie Bin Collections - The response received from South Norfolk was circulated that confirmed South Norfolk would not consider weekly collections.

5 Correspondence (tabled separately)

Strategic Housing email – The draft local Housing Delivery Plan for 2008-2011 was available on the South Norfolk Council Website for comment. The response received from the community for the Parish Plan is evidence that residents are completely against any further development of Ashby St Mary and Councillors requested the Clerk to provide this feedback to South Norfolk.

Police Station Closure - Loddon Police Station had been closed and a Police communication point opened at Hobart High School. Police can be contacted at Loddon through the non-emergency contact telephone number 0845 456 4567.

The meeting dates of the Parish Council for 2008 would be detailed to the new office, along with an invitation for a Police Community Officer to meet with both Ashby St Mary and Thurton Parish Councils and the Chairman of the Village Hall Committee, in order that a communication link is established and local problems could be discussed.

War Memorial Enquiry – The Clerk had received an enquiry concerning whether Mr Ernest William Bush was included on the War Memorial at Ashby St Mary. Edgar Hoddy would check the War Memorial and report back to the Clerk. Councillors discussed if this type of information would be best included on the Web Site along with grave names and contact details for further information. Mark Rolph would look into this consideration and report back to the Clerk.

6 Finance

Bank Account – Barclays Bank had informed the Parish Council the Business Premium Account was no longer available and the Parish Council had to agree to change the account to another option. The new Instant Access Saver account was proposed by Terry Kitt, seconded Edgar Hoddy and agreed unanimously.

Precept – Councillors discussed the budget for 2008/09 and agreed to maintain the precept at £2000.00. Proposed Sarah Cook, seconded Terry Kitt and agreed unanimously.

Clerks Contract and Hours – The contract of employment and job description relating to the position of clerk had been discussed with councillors and with the Clerk. The contract was agreed including the following information. Start date April 2005, 5 days holiday per year, 2.5 hours per week to include updating the web site. The new pay rates had been set at £9.242, to be back dated to April 2007. Proposed Edgar Hoddy, seconded Carol Powell and agreed unanimously.

01.11.07	Balance of current account		£1,551.64	
	Balance of savings account		£ 500.00	£ 2,051.64
Receipts				
20.09.07	Precept	Add	£1,000.00	
		Balance	SubTotal	£ 3,051.64
Payments				
	Ashby PCC	100210	£150.00	
	L Gray Clerk Salary & Exp	100211	£288.16	
	Ashby & Thurton Pre-School	100212	£150.00	
		Subtract	Total	£ 588.16
	New Balance			£ 2,463.48

Payment table proposed, Carol Powell, seconded, Sarah Cook and unanimously agreed.

7 Planning

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2006/2666 11.12.06	Land to rear of Hill House Cottages, Mill Road, Ashby St Mary Proposed new single storey dwelling	Approve	
2007/1570 01.08.07	7 St Mary's Road, Ashby St Mary Land to the rear of for erection of a Summer house/ shed and green house	Approve	Approve
2007/1850 20.08.07	Land to rear of 12 Foxglove Close, and 7,16 & 18 St Marys Road, Ashby St Mary. Erection of boundary fence	Approve	Approve

8 Standing Orders – On going item

9 Defibrillator - Visit from Loddon On Call

Sue Ford from Loddon on Call came to give a report on the work carried out by their volunteers. Loddon on Call is based at Loddon Fire Station and has been running for 18 months. Their scheme vehicle responds to calls placed to the Ambulance call centre and carries a Defibrillator for cardiac arrests, Oxygen for asthma attacks and Hypo stop for diabetics, along with normal first aid supplies. The scheme is self funded by fundraising events and donations. The Councillors discussed with Sue the viability of the Parish Council providing a defibrillator for Ashby St Mary. The intended unit would cost £1600.00 with

further costs of £300.00 per battery and would need to be accessible 24/7, with a team of volunteers to train to use the equipment and make it readily available. This year Loddon on Call has responded to 5 call outs in Ashby St Mary and in a 10 mile radius of Loddon has used its defibrillator 4 times. Councillors decided not to purchase a defibrillator for the community but instead to support the work of Loddon on Call.

10 Report from Representative on Village Hall Committee

Terry Kitt reported the main areas discussed at the recent meeting. A wish list of improvements has been drawn up along with various fund raising events. The licence for the school to use the parking area and field had been finalised. Karen Bonsell the new key holder had organised a Fun Day fundraiser to be held the weekend of the 21/22 June 2008 which would include a picnic, various events and an Auction of Promises. Councillors would like to support this fundraiser and offer a raffle prize; the Clerk will contact the committee.

11 Web Site

Mark Rolph gave an overview of the updates recently made.

12 Homewatch

Carol Powell reported that updates had been received recently detailing scams to be aware of and the possibility of Village Halls being used as Rave venues. There had also been a report of squatters in Loddon.

13 Public Consultation and Reports from County and District Councillors

Report from Adrian Gunson, County Councillor

Thurton School – Work has started on the site for the new school. A public meeting recently discussed the position of additional yellow lines around St Georges Close, Ashby Road and The Street, Thurton for improved safety. The public were in favour of these proposals.

Hobart High School – The All Weather Pitch is finished except for the installation of the floodlighting. The Swimming Pool improvements will require additional funding if made available for public use.

Police Safer Neighbourhood Action Panel – will discuss antisocial behaviour in Loddon.

50 mph Speed limit, on the A146 between the Framingham Pigot and the Slad junctions has been delayed.

Drainage Management Plan – Is being discussed to be implemented at Claxton Corner.

Unitary Authority for Norwich – Further proposals will be available for consultation soon.

Hellington Corner – Terry Kitt reported the grass cutting had not been sufficient on the inside bend and asked for the County Council to provide a supervisory position for the inspection of grass cutting on the highways, as the standard at present was not acceptable. Adrian Gunson would investigate this matter.

14 Other Matters for future agendas and items for information

Meeting dates – The dates put forward were discussed and agreed.

(Thursday 24 January 2008) meeting date to be changed

Thursday 20 March 2008

Thursday 24 April 2008 APM Main Hall

Thursday 22 May 2008 AGM

Thursday 18 July 2008

Thursday 25 September 2008

Thursday 20 November 2008

15 Date of next meeting January 2007 Date to be changed

The meeting closed at 9.55pm