

# ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 26 January 2006 at 7.45 pm at Ashby and Thurton Village Hall

## MINUTES

**Present:** Robert Todd (Chairman), Peter Wright, Carole Powell, Mark Rolph, Terry Kitt, Sarah Cook and Edgar Hoddy.

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District Councillor, 1 Member of Public.

**1. Apologies**

None.

**2. Declaration of Interest**

There were no declarations of interest relating to items on the Agenda.

**3. Minutes of the meeting held on 24 November 2005**

The minutes, which had been circulated previously, were approved and signed by the Chairman.

**4. Matters Arising**

There were no matters arising, which were not covered by the Agenda.

**5. Parish Plan**

Sarah Cook presented the printed Parish Plan at the meeting, which all the Councillors were, very pleased with. **The Chairman** thanked Sarah and Mark for their hard work and the work of the committee. Copies of the Parish Plan will be distributed to all residents in the village shortly. There was a discussion concerning whom else the plans needed to be sent. It was agreed to send one to each of the adjoining parishes to Ashby St Mary, Thurton, Bergh Apton, Carleton St Peter and Hellington. Derek Blake also requested for copies to be sent to South Norfolk Council. This was proposed by Peter Wright and seconded by Terry Kitt.

**6. Police Report**

The Clerk reported that an email from PC Sonia Lake had been received and although she could not attend this meeting there is now an agreement in place for a crime report to be emailed to the clerk on a regular basis and PC Lake will attend meetings where possible.

**7. Public Consultation**

None

**8. Correspondence (tabled separately)**

Have your say on Norfolk Fire Authority's Safety Plan 2006/07 questionnaire, Terry Kitt  
Bensch Grants for Newsletters  
Removal of Garden Waste Label Service.

- Sale of garden waste labels will cease on 1 May 2006
- Brown Wheelie Bins available, for a charge. Available soon from South Norfolk Council
- Home composting bins available from £4 from Norfolk County Council

**9. Finance**

A **Balance of Accounts** Current A/c as at 30 December 2006 £500.00  
Business Prem A/c 1 July 05 £2456.17

**B Payments**

Ashby & Thur Village Hall	100160	£ 11.00
Linda Gray Clerks Salary	100161	£ 260.51
Ashby & Thur VH Donation	100162	£ 100.00
Ordnance Survey	100163	£ 55.81

Roberts Printers (Parish Plan)	100164	£ 640.00
Audit Commission	100165	£ 58.75

**C Receipts**

Kerbside Adopter	15.12.05	£60.72
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**D Audit**

Notice of Audit to agree times, cost and start date  
 After discussion the cost £1.00 time from 11.00am to 6.pm Mon-Fri  
 Proposed by Mark Rolph and seconded by Edgar Hoddy.

**10. Planning**

**Applications** – None

**Decision**

14-20 Foxglove Close, Ashby St Mary  
 Erecting a fence around land at rear  
 Erection of 4 Garden Sheds

**Approved with Conditions**

**11. Homewatch**

As previously discussed a flyer to promote the Homewatch scheme in the village will be delivered with the Parish Plan to go to all households.

**12. Web Site**

Mark reported that the project is ongoing

**13. Recycling**

Mrs Clifford-Jackson, Leader of South Norfolk Council will be attending our Annual Parish Meeting, 20 April 2006, in order to discuss the views of the residents.

**14. Reports from County and District Councillors**

Report from Adrian Gunson, County Councillor

*Local Development Framework*, he wrote a letter supporting the residents concerning further development of the village.

*Thurton and Ashby Primary School*, until the costings for the first phase of school development in the area has been completed the second phase cannot begin. Thurton and Ashby Primary School are in the second phase. There should be some news in the next 3-4 months.

*Hobart High School*, work started before Christmas on the coach park and sports hall. The All Weather Surface needs consultation with Sport England and local groups.

*St Matthews House, Chedgrave*, there was a Public Meeting to discuss the changes. All the residents of St Matthews need assessment for staffing needs.

*County Council Budget* has been reduced by 19million.

*Loddon Bypass* is in need of a roundabout at the George Lane junction due to the amount of traffic leaving Loddon at peak times.

Sarah Cook commented on the road surface cracking at Valley Farm, there was an engineers report on this matter in October. The road at this point requires a new drainage scheme.

Terry Kitt thanked Adrian Gunson for the grass cutting on the junction near Highway Nurseries.

Report from Derek Blake, District Councillor

Derek arrived late due to a Planning Meeting.

*Squatters in Loddon and surrounding area*, over Christmas. Langley, Loddon and Chedgrave had problems with a group of squatters who identify empty properties and then took up residence. The Police have little powers to move them on once they have moved into a property. Please be aware and keep check of any unattended properties in you area.

*Come and learn in Loddon*, a re-launch of the Learning works in Loddon to include free courses held at Hobart High School from IT Sessions, Use of a Digital Camera to Your Family Tree. More information will be available in 11 Says and from Wymondham Learning Works on 01953 600737.

*Free Health Checks for the over 50s*, a 3-month course of health monitoring is on offer at Framingham Earl by getting a referral from your GP in local practices.

*Public Toilets in Loddon*, it was discussed locally the need for this facility, but as the Wherrymans Way Public Footpath passes through Loddon public conveniences are required.

*Re-organisation of Local Government*, it has been suggested as a long-term plan to remove a level of Local Government this could affect the County Council, District Council and the Parish Councils.

The Councillors discussed the Squatters issue at great length and requested the Clerk to write to the Police to illustrate their anger at the latest example of non-representation of the Police to local residents.

Derek had reported the issue relating to road signs in Ashby (Ashby Road, Thurton and Mill Road Ashby) He will follow up the earlier report. The Clerk will write to South Norfolk's Addressing Department requesting the signs be updated to show more clarity.

15. **Other Matters for future agendas and items for information**

Annual Parish Meeting the Clerk clarified that the details would be the same as last year Footpaths, Edgar Hoddy made the Councillors aware that footpaths in the village needed attention and perhaps a working party is needed. Include on March agenda.

16. **Date of next meeting - Thursday 23 March 2006**

The meeting closed at 9.30pm

# ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 23 March 2006 at 7.45 pm at Ashby and Thurton Village Hall

## MINUTES

**Present:** Robert Todd (Chairman), Peter Wright, Carole Powell, Mark Rolph, Terry Kitt, Sarah Cook and Edgar Hoddy.

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District Councillor and 1 Member of Public.

**17. Apologies**

None.

**18. Declaration of Interest**

There were no declarations of interest relating to items on the Agenda.

**19. Minutes of the meeting held on 26 January 2006**

The minutes, which had been circulated previously, were amended on item 5 to read 'Sarah Cook presented the printed Parish Plan at the Meeting, which all the Councillors were very pleased with. The Chairman thanked Sarah and Mark for their hard work and the work of the committee' the minutes were approved and signed by the Chairman.

**20. Matters Arising**

Ashby Road and Mill Road nameplates, the clerk had written to South Norfolk reporting the problems. South Norfolk has agreed to include the name of the Parish on each sign.

Fly tipping, the clerk had sent a letter to Norfolk County Council which had been previously sent to South Norfolk Council concerning the Bergh Apton recycling centre. The reply from Norfolk County Council detailed the waste which is acceptable at the site.

**21. Police Report**

PC Sonia Lake had emailed a nil crime report for Ashby St Mary. She was unable to attend the meeting. The Clerk has invited PC Lake to the Annual Parish Meeting.

Squatters in Loddon, the clerk has written to the Chief Constable, Carole Howlett, detailing the Councillors concern with the problem and concerning the lack of Police action in this matter. A reply will be received by the next meeting.

**22. Public Consultation**

Mr Powell was concerned with the Local Development Framework for Ashby St Mary. After discussion the Chairman assured Mr Powell that the Parish Council were also concerned about this matter. The Parish Council intends to be involved with the decision process for this framework to make sure that Ashby is not over developed.

**23. Correspondence (tabled separately)**

Garden Waste Leaflet wheelie bins will be available soon at a cost for garden waste.

Local Government Re-organisation – to be discussed with District and County Councillors.

SNA Area Forum – anyone interested in attending the next one

LaMIS Parish of Ashby CD ROM – for Councillors information

Norfolk Training Partnership, training courses available for spring.

**24. Finance**

The Clerk had a form to complete from Barclays relating to the bank accounts to link her to the accounts in order that she may make transfers between accounts and ask balances but not to become a signatory on the account. The Councillors agreed and the Chairman and Vice Chairman signed the letter of approval.

**A Balance of Accounts** Current A/c as at 1 March 2006 £500.00  
Business Prem A/c 1 March £1553.60

## **B Payments**

Ash & Thur Village Hall	100167	£ 5.50
Dog Bin Servicing	100168	£ 57.67
S Cook Postage Exp pp	100169	£ 3.36

The table of payments was proposed by Terry Kitt and seconded by Peter Wright.

## **C Receipts**

Rural Action East	20.02.06	£325.69
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Thurton and Ashby Pre School have sent a letter requesting help financially from the Parish Council in order for them to continue. The Councillors discussed this matter at length and requested that more information relating to the financial affairs of the Preschool was required before a decision could be made. The Clerk will write to the Pre School for more information.

### **25. Planning:**

#### **Applications**

Field View, Sandy Lane, Ashby St Mary

Demolition of existing bungalow and erection of chalet bungalow

The Paddocks, Mill Common, Ashby St Mary

Proposed extension and alterations to dwelling

**Decisions from South Norfolk – None**

### **26. Annual Parish Meeting**

The meeting date has been changed to Tuesday 2 May as the previous date was on the same date as a meeting at South Norfolk Council that Robert Todd, chairman needed to attend. The accounts will need to be sent to Mark Rolph beforehand, the Clerk noted.

### **27. Footpaths**

Edgar Hoddy reported that he had made regular checks on the footpaths in the Parish. A waymarker post is required close to Mill Common; Edgar will liaise with Sally Minns, Footpath Warden at South Norfolk Council. It was decided that a working party would be required in late spring and to be discussed at the next meeting.

### **28. Parish Plan**

Sarah Cook reported that copies of the Parish Plan sent to South Norfolk and Norfolk County Councils had been received favourably. The Councillors discussed the extremely good responses they had all received concerning the Parish Plan, which was testament to how much preparation and fore thought had gone into producing a successful and useful document. Sarah Cook will store the extra copies until further notice.

### **29. Homewatch**

Mark Rolph reported that the sign up rate from residents to the Homewatch scheme had been steady over the past few weeks. Signage in the village now requires updating. Mark Rolph will contact John Broughton concerning updating the signs and security products available. It was decided to include Homewatch as an item agenda at the Annual Parish Meeting in order that residents could be brought up to date with the scheme and security products available.

### **30. Web Site**

Mark Rolph reported that his work on the web site is moving towards producing something very shortly. The Parish Council needs to discuss whether they want to use a free host site or

to pay for one and to contact South Norfolk Council. The site will include details concerning the Parish Council relating to the Parish Plan, Meetings and Minutes etc.

**31. Recycling-** Nothing to report

**32. Reports from County and District Councillors**

**Report from Adrian Gunson, County Councillor**

*Thurton Primary School rebuilding programme.* Childrens Services will consult with the school to agree on requirements. New drawings may be required for the Planning Applications.

*Hobart High School,* the sports hall roof is complete. Extensions for the Canteen and Music room have attained planning permission. A planning application for the All Weather Surface to be submitted soon. Planning issues relating to lighting and neighbouring properties are expected.

*Police contact point at Hobart High School,* the Governors offered the Police Authority the opportunity of a Police contact point at the school. To maintain a Police presence in Loddon, after the Police Station is closed, an office could be made available. The Police Authority has agreed to the principle of the idea, but further discussions are required to agree on funding and segregation from the school during the day.

*Loddon Bypass,* the 2 year resurfacing programme is now finished with the Loddon to Hales phase now complete.

*Trowse Bypass,* changing the timings of the traffic lights on the A47 junction to stop traffic coming from the Thorpe, Postwick areas having priority. This is proving difficult to alter as the Highways Agency who owns the lights are not keen to tamper with the lights.

*Buses,* services run by First seem marginally improved. An issue with parents of post 16yrs paying for transport to colleges and sixth form centres has arisen. Norfolk County Council does not have a responsibility to provide free transport; further consultations will take place. Mark Rolph asked if the Police building in Loddon would be sold when the Police station is closed. Adrian Gunson confirmed that the Police building in Loddon will be sold when it is no longer required.

**Report from Derek Blake, District Councillor**

*Over 60s Bus Discount* free transport from 8.30am to 11.00pm more details to follow.

*New regulations for Wild Game Processing,* 1<sup>st</sup> working draft in correspondence.

*Loddon Learning works scheme,* the original learning works collapsed but a new initiative of free courses, being run from Hobart High School, has been over subscribed.

*Re organisation of Local Government,* there are several ideas being put forward with consultation being sought in the summer.

*Squatters in Loddon,* have moved on to Thurlton and with little Police response.

*Chet Valley Development Partnership* have appointed a new clerk Kirsty Swinston who will assist in the running of the partnership

*WREN* has funds available to assist with projects in the area.

*Fraud Alert,* this area has been targeted relating to a fraud on Barclaycard Visa and Barclaycard Mastercard whereby the fraudsters do not ask for any information except the small security number on the reverse of cards on the signing strip and confirmation of the card number. They assure you that they will credit your account with funds but instead debit money from the credit card account.

**33. Other Matters for future agendas and items for information**

Nothing to report.

**34. Date of Annual Parish Meeting has changed to 2 May 2006**

**Annual General Meeting of the Parish Council 18 May 2006**

**The meeting closed at 10pm**

# ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 18 May 2006 at 7.45 pm at Ashby and Thurton Village Hall

## MINUTES

**Present:** Edgar Hoddy, Carole Powell, Mark Rolph, Terry Kitt,  
and Sarah Cook.

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District Councillor and 1 Member of Public.

The Chairman and Vice Chairman were unable to attend the meeting. Edgar Hoddy was proposed by Mark Rolph and seconded by Sarah Cook to take the role of acting Chairman for this meeting.

## Annual General Meeting

### 1 **Appointment of Chairman**

Robert Todd was proposed by Terry Kitt and seconded by Sarah Cook and agreed unanimously. Robert Todd had confirmed previously that he would like to continue to stand as Chairman. The acceptance of office form will be completed at the next meeting.

### 2 **Appointment of Vice Chairman**

Peter Wright was proposed by Mark Rolph and seconded by Carol Powell and agreed unanimously. Peter Wright had confirmed previously that he would like to continue to stand as Vice Chairman. The acceptance of office form will be completed at the next meeting.

### 3 **Declaration of Interest – All Councillors**

The Clerk asked if any councillor required updating their information. Mark Rolph completed a form to update his information.

### 4 **Standing Orders and Financial Standing Orders.**

The Clerk explained the nature of Standing Orders and Financial Standing Orders. The Councillors agreed that the update will be agreed at the next meeting. The Clerk will obtain model standing orders and issue to councillors before the next meeting.

## Parish Council Meeting

### 35. **Apologies**

Robert Todd (Chairman) and Peter Wright (Vice Chairman).

### 36. **Declaration of Interest**

There were no declarations of interest relating to items on the Agenda.

### 37. **Minutes of the meeting held on 23 March 2006**

The minutes, which had been circulated previously, were approved and signed by the Chairman.

### 38. **Matters Arising**

There were no matters arising, which were not covered by the Agenda

### 39. **Correspondence (tabled separately)**

South Norfolk Housing Forum: Homlessness  
NCAPTC Norfolk Planning Conference  
WNVCA Get fit for fundraising  
Norfolk RCC Signpost newsletter subscription  
The Norfolk and Suffolk Heritage Tree Hunt

### 40. **Finance**

A **Balance of Accounts** Current A/c as at 31 March 2006 £500.00  
Business Prem A/c as at 31 March £1712.03

B **Payments**

NCAPCT Subs	100170	£ 85.37
Roberts Printers APM	100171	£ 11.75
L Gray Exp APM	100172	£ 29.53
Ashby & Thurton VH	100173	£ 5.50
L Gray Clerk Salary	100174	£297.08
Lower cost Parish Insurance	100175	£168.00

The payments were proposed by Carol Powell and seconded by Terry Kitt. Sarah Cook was the only signatory present. The Councillors agreed the clerk could take the chequebook away with only one signature present on each cheque. The clerk will contact either Robert or Peter to complete the signature process. Proposed by Terry Kitt and seconded by Carol Powell. Agreed unanimously.

C     **Receipts**   Kerbside Adopter     19.04.06     £ 48.58  
                           Precept                             26.04.06     £1000.00

D     **Audit**

Chris Dix was appointed as internal Auditor. Proposed by Mark Rolph and seconded by Edgar Hoddy. Agreed unanimously.

E     **Clerks Salary increase to according 2006/07**

National Salary Award for Local Council Clerks as from  
 1 April 2006     SCP 20     £9.019p  
 2 hours pw

The Clerks salary increase was Proposed by Mark Rolph and Seconded by Terry Kitt. Agreed unanimously

41.   **Planning**

**Applications** – None

**Decision From South Norfolk Council**

Field View, Sandy Lane, Ashby St Mary  
 Demolition of existing bungalow and erection  
 of chalet bungalow

Application withdrawn

The Paddocks, Mill Common, Ashby St Mary  
 Proposed extension and alterations to dwelling

Refused

42.   **Pre School Donation**

Councillors had been given financial information from the preschool previously. After a discussion it was agreed that the Parish Council would like to offer their continued support to the Preschool with a donation of £100.00. Due to the nature of the donation Councillors unanimously agreed the Clerk could issue the cheque before the next meeting. Proposed by Sarah Cook and seconded by Carol Powell.

43.   **Contribution to Grass Cutting At St Marys Church**

The Clerk read out a letter that had been received. After a discussion, the Parish Council would like to offer their continued support to the Church and make a donation of £50.00. Proposed by Mark Rolph and seconded by Terry Kitt.

44.   **Village Hall Management Committee Representative**

The Clerk read out a letter that had been received. After a discussion around this point Sarah Cook was proposed to stand on the Village Hall committee. Edgar Hoddy proposed and Terry Kitt seconded.



**45. Homewatch**

Mark Rolph gave councillors an update on the current situation concerning Homewatch. More reply slips have been returned, but more are needed. Residents are reminded that reply slips need to be returned to the Clerk even if residents are involved with a homewatch scheme. Information concerning this scheme requires updating. Resident's information will only be used to set up a ring/email around scheme in the community in order that information can be cascaded to all.

**46. Public Consultation Reports from County and District Councillors**

**Report from Adrian Gunson, County Councillor**

**Hobart High School** there has been a public meeting with representatives from sports groups and the Parish Councils to discuss the All Weather Pitch.

**Thurton School** will be included in the County Councils second Phase of building works.

It is proposed to build a 3 class base school with a library that could be used as a 4th classroom. Planning Permission is still required.

**Library Access**, the library in Loddon is to improve its disabled access from the road.

**Police**, the suggested contact point at Hobart High School is still in discussion. The access point for the public will be from Kittens Lane through the new coach park and the office would be situated in the classroom of the future. The Community Police Officer PC Sparkes is due to retire at the end of May, a replacement has not been appointed as yet.

**Whitlingham Broad**, the visitor's centre/café has now been opened.

**Wherrymans Way maps** have been ordered to be situated at main points along the walk.

Leaflets are to be printed by the County Council to show guided walks along the route.

**Sisland Carr Woods**, There have been a number of illegal raves at this site recently. The residents of Sisland want the access road to the woods down graded to a bridleway in order that vehicles will not be able to travel down the road. This process may be lengthy, as local consultation will have to be sought.

**White Road Markings** on local road have faded. A programme of refurbishment is now taking place.

**Claxton Corner**, there has been a site meeting with Highways and Local residents who are concerned about the poor visibility and safety issues at this point.

**Norwich Orbital Bus Service**, is not being used to its full potential and therefore stops at the Bus Station and Airport in Norwich have been added to the Service.

**Report from Derek Blake, District Councillor**

**Gypsy and Traveller Sites** is an on going matter. Some of the criteria have now changed so further sites will be looked at.

**Local Development Framework** is also an ongoing matter with further consultation expected.

**Bird Flu** there have been no new outbreaks but the situation is still being monitored.

**Fraud Alerts** this area is a target at present for several frauds, please be aware and take care when giving or confirming information on the telephone.

**Police** copies of the new designated areas will be available soon.

**Crocuses planted** Terry Kitt confirmed that saffron housing had planted some crocuses under the Ashby St Mary Sign.

**47. Other Matters for future agendas and items for information**

Mrs Clifford-Jackson, the leader of South Norfolk Council will be attending the next meeting items to be included on the agenda are;

Local Development Framework

Rise in Council Tax

Policing

Recycling at Bergh Apton and Environmental issues.

**48. Date of next meeting 20 July 2006**

**The meeting closed at 10.02pm**

# ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 20 July 2006 at 7.45 pm at Ashby and Thurton Village Hall

## MINUTES

**Present:** Robert Todd (Chairman), Peter Wright, Carole Powell,  
and Edgar Hoddy.

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District Councillor, Mrs Clifford-Jackson of South Norfolk Council, Tim Mobbs and 3 Members of Public.

**49. Apologies**

Were received from Terry Kitt, Mark Rolph and Sarah Cook.

**50. Declaration of Interest**

There were no declarations of interest relating to items on the Agenda.

**51. Minutes of the meeting held on 18 May 2006**

The minutes, which had been circulated previously, were approved and signed by the Chairman.

**52. Matters Arising**

There were no matters arising, which were not covered by the Agenda.

**53. The Attendance of Mrs Clifford-Jackson, Leader of South Norfolk Council  
Local Development framework**

Robert Todd the Chair, explained that the residents were very concerned with the envisaged development of Ashby St Mary. Of the responses to the Parish Plan questionnaire (87% response rate) 90% of residents did not want the village to change, due mainly to lack of infrastructure. He asked Mrs Clifford-Jackson, if the village had such a consistent view that this factor would be taken into consideration when the decisions are made? Mrs Clifford-Jackson replied that consultation for the framework is ongoing, most of the land identified in the initial search will be eliminated and Framework land criteria are continually changing.

**Rise in Council Tax**

The rise in Council Tax was not expected but had transpired through various factors. The waste bill for the area was a lot larger than had been anticipated. There had been no extra revenue from new householders as the trend for people to live alone is on the increase and the Council gives a 25% reduction on sole occupancy Council Tax. The right to buy is also experiencing a decline.

**Policing**

The Chair reported that residents were concerned that the lack of response to local incidents is ever increasing, re: squatters at Christmas and now an incident at the Village Hall had experienced no support from the Police. The Parish Plan responses identified issues residents have concerning the visibility of the Police locally. Mrs Clifford-Jackson explained that she had met with the Chief Constable twice to raise the issue of Police visibility in rural areas. The new inspector at Diss is very pro active around this point. The Police will be holding a meeting soon concerning the new structure of the Police locally to include Community Police Officers. Derek Blake, District Councillor, reported that PC Sparkes had been replaced by PC Sonya Lake and the Police will be accepting the offer of a beat base at Hobart High School.

**Recycling Centre Bergh Apton and Environmental issues.**

The Chair explained that residents were not happy with the heavy handedness of rules at the Recycling Centre and questioned the reason why glass could not be collected in the recycling wheelie bins. Mrs Clifford-Jackson replied the policy for recycling centres needs review by the County Council but the centres do give good information regarding recycling. Everyone needs to change their lifestyles regarding waste as Landfill is nearly complete in this country. Although Suffolk has produced a further wheelie bin for glass, Norfolk is receiving mixed messages about how well this is received by residents. Some people are happy with yet

another wheelie bin where others are not. The glass cannot be mixed with the paper and in the short term the local glass recycling centres will continue. These are situated at Thurton and Claxton locally with further centres in Loddon and at most Supermarkets. Road Sweeping in the Village is required more regularly reported Peter Wright as sand and silt is constantly building up on Chapel Road and Mill Road, Who is responsible for road sweeping? Tim Mobbs replied that South Norfolk is responsible with this issue and he would contact the Clerk with information residents can use to report any problems. In summing up the Chair thanked Mrs Clifford-Jackson for attending the meeting and the explanations given.

**54. Finance**

**A Balance of Accounts** Current A/c as at 30 June 2006 £500.00  
Business Prem A/c 30 June £2116.86

**B Payments**

Thurton & Ashby Preschool	100176	£ 100.00
Ashby St Mary PCC Grass	100177	£ 50.00
NCAPTC	100178	£ 7.49
Linda Gray Clerks Salary	100179	£ 287.54
Ashby & Thurton V.H	100180	£ 17.00

Payments were agreed and proposed by Carol Powell and seconded by Edgar Hoddy  
**Section 137 Donations** to be discussed at the next meeting in September.

**C Receipts**

Kerbside Adopter	07.06.06	£54.65
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**D Audit**

Chris Dix was approved as the internal auditor for the Parish Council Audit.  
The Parish Council approved the Audit figures. Proposed Edgar Hoddy and seconded by Carol Powell.

**55. Correspondence (tabled separately)**

*South Norfolk Council Re Licensing Applications.* These will be circulated for comment similarly to the planning, by the Clerk.

*Saffron Housing Re Land for Development in Ashby St Mary.* In reference to the Parish Plan, residents do not agree with any further development within Ashby St Mary.

*South Norfolk Council RE Parish Council Membership.* The Councillors felt that 7 Councillors was adequate.

**56. Planning**

**Planning – Applications**

**2006/1437 The Paddocks, Mill Common, Ashby St Mary**

Proposed extension and alterations to dwelling. Councillor Decisions – Approved

Mr and Mrs Wood attended the meeting to discuss certain issues relating to this application

**2006/1272 Land to rear of 12 Foxgove Close (no's 7,16&18)**

**St Marys Road, Ashby St Mary**

Change of use from agricultural to domestic gardens Councillor Decisions – Approved

**2006/1107 Field View, Sandy Lane, Ashby St Mary**

Demolition of existing bungalow and erection of house Councillor Decisions- Refuse

This planning application was referred to the Eastern Area Planning Committee. The Committee felt that a site meeting was required. The site meeting is scheduled for 9am 26

July 2006. The applications issues will be discussed further at the next East Area Planning Committee Meeting on 10 August 2006, 4.30pm.

**Planning - Decision**

**2006/1161 Springwoods, Mill Road, Ashby St Mary**

Proposed single storey bedroom extension

Application Withdrawn

**57. Ashby and Thurton Village Hall Notice Board**

The Clerk had received a number of letters from the Village Hall Committee concerning the following. Increase in hall charges, an incident that had happened relating to the Police (this item was discussed with Mrs Clifford-Jackson above) and the proposal of a notice board at the Village Hall. The Councillors discussed the issue concerning the new notice board and resolved to agree to the purchase but to also confirm that the notice board would be available for all residents and user groups to use and that management of the board had been discussed.

**58. Homewatch** Nothing to report

**59. Web Site** Carol Powell will seek further information and will report back at the next meeting

**60. Public Consultation Reports from County and District Councillors**

*Report from Adrian Gunson, County Councillor,*

*Thurton Primary School*, the building of a new school has been agreed. The Governors at present are reviewing the plans to ensure the new school provides all facilities. The School will enter into an agreement with the Village Hall for the use of the recreation field.

*Hobart High School*, building work is continuing well. The recent outstanding Ofsted report was well received by all. Local consultation was sought with prospective user groups and residents concerning the All Weather Pitch. Noise and floodlighting are proving sensitive issues, the planning permission application will be submitted in the autumn. The pitch will provide facilities for Hockey, Soccer and 5-a-side Soccer and Tennis.

*Policing* a meeting is to be held in Loddon on 24 July to report new arrangements including the Community Service Officers.

*Trowse Bypass Traffic light issues.* A new controller for these lights is being considered by the Highways Agency after a survey has been completed.

*The Whitlingham Trust*, the café and visitors centre in the barn has now been opened.

*Wherrymans Way*, a leaflet has been produced to show walks and guided walks organised by the Broads Authority are now underway.

*Report from Derek Blake, District Councillor*

*Local Development framework*, Derek gave all councillors a 'Handy Guide to Planning' document to give information on planning regulations. He also speculated that most development under this framework would take place in Market Towns such as Loddon.

*Gambling Act*, a new paper is available.

*Business Breakfast* 26 July 2006 at South Norfolk Offices in Long Stratton, Staff Retention.

*Sainsburys Centre at the UEA*, is now again open after its refit. Admission is Free.

**61. Other Matters for future agendas and items for information**

Village Footpaths need attention; Edgar will contact Sally Hunt at Norfolk County Council. The Standing Orders for the Parish Council will be circulated with the correspondence. After comments have been received from all Councillors the Standing Orders can be ratified.

**62. Date of next meeting 21 September 2006**

**The meeting closed at 10.06pm**

# ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 21 September 2006 at 7.45 pm at Ashby and Thurton Village Hall

## MINUTES

**Present:** Robert Todd (Chairman), Carole Powell, Mark Rolph and Sarah Cook.

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor.

**63. Apologies**

Peter Wright, Edgar Hoddy, Terry Kitt and Derek Blake, District Councillor

**64. Declaration of Interest**

Sarah Cook, declaration of interest re item 7 – Planning, Field View

**65. Minutes of the meeting held on 20 July 2006**

The minutes, which had been circulated previously, were approved and signed by the Chairman.

**66. Matters Arising**

Tim Mobbs replies relating to the meeting with Mrs Clifford-Jackson.

Police Report – No crimes reported in July, August and September 2006

**67. Finance**

**A Balance of Accounts** Current A/c as at 30 June 2006 £500.00

Business Prem A/c as at 1 September 2006 £1788.82.

**B Payments**

Chris Dix Auditor 100181 £ 37.50

Ash & Thur Village Hall 100182 £ 7.00

Proposed by Mark Rolph, seconded by Carol Powell agreed unanimously.

**C Receipts** Vat Tax Return 11.08.06 £ 33.99

**D Section 137 Donations**

Loddon on Call £100.00

Village Hall notice board £100.00

Air Ambulance £100.00

Proposed by Carol Powell and seconded by Mark Rolph agreed unanimously

**68. Correspondence**

Your Waste Conference to launch Fly Tipping protocol 25 Sept 2006.

South Norfolk Housing Forum: Housing needs and Stock condition survey 4 Oct 2006.

Wheeled Bins and Microchips – your questions answered.

**69. Planning**

**APPLICATIONS RECEIVED**

**2006/1930 Land adjoining Alden, Mill Common, Ashby St Mary**

Reserved matters application for erection of new bungalow

Councillor decision -  
Approved

**DECISIONS FROM SOUTH NORFOLK**

**2006/1272 Land to rear of 12 Foxglove Close (nos 7,16 & 18),**

**St Marys Road, Ashby St Mary**

Change of use from agricultural to domestic gardens

Approved with conditions

**2006/1107 Field View, Sandy Lane, Ashby St Mary**

Demolition of existing bungalow and erection of house

Referred to Area Planning  
Committee

**2006/1437 The Paddocks, Mill Common, Ashby St Mary**  
Proposed extension and alteration to dwelling

Referred to Area Planning  
Committee

**70. Ashby and Thurton Village Hall Notice Board**

After a discussion it was agreed to donate £100.00 to the village hall committee for the purchase of the new notice board.

A further discussion relating to the frequency of the Village Hall committee meetings ensued resulting in the Parish Council requesting further information relating to these meetings.

**71. Homewatch**

Mark Rolph gave an overview of progress. John Broughton from Homewatch wants a village contact. Carol Powell will co-ordinate and cascade information received by email to residents. Linda Gray, Clerk will collect information received by email and report to Parish Council Meetings.

**72. Web Site**

Mark Rolph and Carol Powell reported their progress and Mark gave a presentation of the website from his laptop. The Clerk has received training on Web sites from the NCAPTC.

**73. Reports from County and District Councillors**

Report from Adrian Gunson, County Councillor

Thurton School – The plans for the new school are being discussed with the new headteacher. The planning application will be submitted after a consultation period that will include residents and Parish Councils.

Claxton Corner - White lining and signage to be changed and work has started.

White lines at road junctions- a number of road junction white lines are fading and need to be renewed. Work will start soon.

Grasscutting- A and B roads have had a deep cut up to hedges. The less classified roads have not been cut to the same extent.

Thurton – 2 dwellings being built next to the George and Dragon Pub. Residents are raising concerns about parking especially when the Pub re-opens. Yellow lines maybe needed.

A146 – There will be accident analysis on the following junctions, Hellington, Hales and Gillingham roundabout.

Loddon Library – Work on the disabled access is due to start in November. The footpath outside the library also needs attention.

Hobart High School – The classrooms were finished for the start of term. The coach park is open but needs a further top surface. Once the work on the sports hall is completed the work on the canteen and music room extensions will begin.

All Weather Pitch – The planning application will be submitted soon. The residents meeting raised issues of noise and lighting.

Broads – The National Park idea is being abandoned.

East West Rail link – There were plans to re build the rail link from Norwich through Cambridge, Bedford, Swindon to the South West with out having to go into London. Bedfordshire Council has given permission for a rowing lake to be built on some of the land which in turn puts the rail link project under threat.

**74. Other Matters for future agendas and items for information**

None

**75. Date of next meeting 23 November 2006**

Meeting dates for next year.

25 January 2007

19 July 2007

22 March 2007

20 September 2007

26 April 2007 APM

22 November 2007

24 May 2007 AGM

**The meeting closed at 9.50pm**

# ASHBY ST MARY PARISH COUNCIL

Meeting on Thursday 23 November 2006 at 7.45 pm at Ashby and Thurton Village Hall

## MINUTES

**Present:** Robert Todd (Chairman), Peter Wright, Carole Powell, Terry Kitt,  
and Edgar Hoddy.

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor, Derek Blake, District  
Councillor.

**76. Apologies**

Mark Rolph and Sarah Cook

**77. Declaration of Interest**

There were no declarations of interest relating to items on the Agenda.

**78. Minutes of the meeting held on 21 September 2006**

The minutes, which had been circulated previously, were approved and signed by the  
Chairman.

**79. Matters Arising**

Amendments of road signs in Ashby and Thurton, the signs were ordered in August by South  
Norfolk and are due to be fitted in December. The new signs will read Ashby Road Parish of  
Thurton and Mill Road Parish of Ashby St Mary and will include an arrow to show direction.  
Village Hall Management Committee have been sending minutes and agendas to the Clerk to  
distribute to Sarah, Mark and Terry who have all been receiving them via email.

**80. Police Report**

For September 2006, Criminal Damage on Church Road Ashby St Mary.

**81. Correspondence** tabled separately and previously circulated

Parish and Town Council Conference, Tuesday 12 December 2006

Norfolk Fire Service and free Smoke detectors

Community Funding Officer – Funding for projects

BYRUS Donation letter – Will consider in July 2007

Wheelie Bins and microchips, Derek Blake explained the actions of South Norfolk Council  
concerning this matter.

**82. Finance**

A **Balance of Accounts** Current A/c as at 1 November 2006 £500.00

Business Prem A/c as at 1 November 2006 £2748.51.

**B Payments**

Loddon on Call	100183	£ 100.00
Ash & Thur V.H NoticeBoard	100184	£ 100.00
Air Ambulance	100185	£ 100.00
L Gray Clerk Sal & Exp	100186	£ 375.53
Ash & Thur V.H Hire of Hall	100187	£ 7.00

**C Receipts**

Precept	25.09.06	£1000.00
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Proposed by Terry Kitt, seconded by Carol Powell and agreed unanimously.

D **Precept** Review budget figures for 2007/08 to set precept after a discussion Councillors  
agreed to keep the precept at £2000.00.

Proposed by Carol Powell, seconded by Edgar Hoddly and agreed unanimously.

83. **Planning - Applications**  
**2006/2253 Springwoods, Mill Road, Ashby St Mary** Councillor Decision  
Proposed single storey bedroom extension

**Planning Decision From South Norfolk Council**

**2006/1930 Land adjoining Alden, Mill Common, Ashby St Mary** Approved with  
Reserved matters application for erection of new bungalow conditions

**2006/1437 The Paddocks, Mill Common, Ashby St Mary** Approved with  
Proposed extension and alterations to dwelling conditions

**2006/1107 Field View, Sandy Lane, Ashby St Mary**  
Demolition of existing bungalow and erection of house To be advised

84. **Homewatch**

Carol Powell reported that the system of cascading information via email was working well and John Broughton the Homewatch Central Co-ordinator had been invited to the January meeting.

85. **Web Site**

Carol Powell reported that things are on track after a meeting that she and Mark attended with a Web Designer from Marsh. There is another meeting scheduled shortly.

86. **Public Consultation including Reports from County and District Councillors**  
**Report from Adrian Gunson, County Councillor**

***Thurton School Rebuild.***

Adrian reported on the Public Meeting held to discuss the plans for Thurton School. The meeting had been attended well by the local community and the plans were found to be acceptable. The discussion at the meeting moved on to the safety issues relating to Ashby Road and the A146. The following areas were discussed;

- Parking for teachers and parents at the school
- Crossing the A146 on foot from Thurton Street to the School

Possible ways in which to resolve these problems

- Review of School Travel Plan
- Pelican crossing on A146
- Widen the footway on the Thurton side
- Raise the kerbs and insert bollards to indicate a crossing area
- Change the length of the road traffic islands.

Adrian Gunson discussed with the Parish Council the ways forward which included

- Link the travel plan of the school to Highways to receive improvements to junctions and crossings on A146.
- Up to date school information, how many children walk to school, how many pupils live the Thurton Street side of the A146.
- Improvements to encourage pupils to walk to school
- Negotiate an agreement with the new landlord of the pub for parents to park in pub car park when taking and collecting from school.

After the Parish Council had discussed the areas detailed above it was agreed that this was an ongoing issue that Adrian would keep the Parish Council up to date on.

***Grass Cutting on A146***

Terry Kitt reported on issues relating to the verges and the junctions on the A146 not being cut back far enough.

Adrian will report these issues and will report back at the next meeting.



**Report from Derek Blake, District Councillor**

Derek Blake gave out several publications at the meeting including;

- Planning Newsletter
- Norfolk Constabulary Design and Access Statement Guide
- Local Authority and Gypsies and Travellers
- Changes in voting procedures
- Your Rubbish Your Choice
- Local Government White Paper concerning Parish Councils

He then reported on the following;

- Fly tipping a problem in the area
- WREN and possible Village Hall funding available if applied for
- Post Watch concerning the postal service.

**87. Other Matters for future agendas and items for information**

Village Hall Committee and Representation at Committee Meetings.

**88. Date of next meeting 25 January 2007**

**The meeting closed at 9.10pm**